

City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 2007-46

No. 425 AN ORDINANCE

ESTABLISHING THE CLASSES OF POSITIONS, THE MAXIMUM NUMBER OF EMPLOYEES AND THE NUMBER OF EMPLOYEES IN CERTAIN CLASSES IN THE CITY DEPARTMENTS AND REPEALING ORDINANCE CHAPTER 2006-38, NO. 331 APPROVED JULY 14, 2006 AS AMENDED

Approved JULY 31, 2007

Be it ordained by the City of Providence:

THE NUMBER OF EMPLOYEES IN THE CITY DEPARTMENTS LISTED IN THE ORDINANCE SHALL NOT EXCEED AND BE NO MORE THAN THE FOLLOWING:

SECTION 1

CITY CLERK

1	ADMINISTRATIVE ASST. - CITY CLERK
2	CLERK I
1	CITY CLERK
1	CLERK BILINGUAL
1	DEPUTY CITY CLERK FIRST
1	DEPUTY CITY CLERK SECOND
1	SECRETARY TO DIRECTOR CITY CLERK
4	STENOGRAPHIC REPORTER CITY COUNCIL
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SECTION 2

CITY SERGEANT

1	CITY SERGEANT
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SECTION 3

DEPARTMENT OF LAW

1	ADM ASST CITY SOLICITOR
12	ASSISTANT CITY SOLICITORS
1	CONFIDENTIAL SECRETARY
1	CITY SOLICITOR
1	DEPUTY CITY SOLICITOR
1	LAW CLERK/COURIER
2	LEGAL SECRETARY LAW DEPT
1	MUNICIPAL INTEGRITY OFFICER
2	PARALEGAL I
5	SENIOR ASST. CITY SOLICITORS
1	SPECIAL ASST. TO CITY SOLICITOR/CLAIMS
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SECTION 4

MUNICIPAL COURT

1	CHIEF JUDGE MUNICIPAL COURT
1	CLERK PROV MUNICIPAL COURT
1	CLERK TYPIST II
5	COURT CLERK
1	COURT CLERK II
1	COURT CLERK BILINGUAL
1	DEPUTY CLERK PROV. MUNICIPAL COURT
1	DEPUTY COURT ADMINISTRATOR
2	JUDGE PROV MUNICIPAL COURT
1	MUNICIPAL COURT ADMINISTRATOR
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SECTION 5**PROBATE COURT**

1	CLERK OF PROBATE
2	COURT CLERK
1	DEPUTY CLERK PROBATE COURT
1	JUDGE OF PROBATE
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SECTION 6**HOUSING COURT**

2	ASSOC JUSTICE HOUSING COURT
1	CHIEF JUDGE (HOUSING COURT)
1	COURT CLERK II
1	COURT CLERK – HOUSING COURT
1	HOUSING COURT ADMINISTRATOR
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SECTION 7**DIRECTOR OF FINANCE**

1	ADMIN. ASSIST FINANCE DIRECTOR
0	ASST. TO DATA PROCESSING (Chief Information Officer)
1	ASSISTANT TO FINANCE DIRECTOR
0	ASSISTANT TO DIRECTOR OF PROVSTAT
2	BUDGET ANALYST
1	BUDGET OFFICER/ DEPUTY FINANCE DIRECTOR
0	CHIEF INFORMATION OFFICER
0	DATA PROCESSING ADMINISTRATOR
0	DATA PROCESSING CLERK/HELP DESK
0	DATA PROCESSING SUPPORT
1	DIRECTOR OF FINANCE
0	GIS DIRECTOR
1	MANAGER OF GRANT WRITING
0	LAWSON SUPPORT ENGINEERS
0	NETWORK ENGINEER
0	PROVSTAT DIRECTOR
1	REVENUE COLLECTION AGENT
0	WEB MASTER
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SECTION 8**INFORMATION TECHNOLOGY (DATA PROCESSING)**

1	ASST. TO DATA PROCESSING (Chief Information Officer)
1	CHIEF INFORMATION OFFICER
1	DATA NETWORK ADMINISTRATOR
1	DATA PROCESSING CLERK/HELP DESK
1	GIS DIRECTOR
1	INFORMATION TECH. ADMIN. ASST
1	LAWSON SUPPORT ENGINEERS
1	NETWORK ENGINEER
1	PROVSTAT DIRECTOR
1	WEBMASTER
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SECTION 9**CITY CONTROLLER**

1 ACCOUNTANT / MEDICAL HEALTH
 1 ACCOUNTS PAYABLE ADMINISTRATOR
 5 ACCOUNTS PAYABLE CLERK
 1 ACCOUNTS PAYABLE SUPERVISOR
 1 ASSISTANT TO ACCT. PAY SUPER/SEC
 1 CITY CONTROLLER
 1 DEPUTY CITY CONTROLLER
 1 FISCAL OFFICER
 2 FISCAL OFFICER II
 2 FISCAL OFFICER III
 1 MEDICAL HEALTH PLAN ADM
 1 PAYROLL ADMINISTRATOR
 1 PAYROLL CLERK II
 1 PAYROLL CLERK III
 1 PAYROLL CLERK / ACCTS PAYABLE OFFICER
 1 SECRETARY TO CITY CONTROLLER
 1 SUPERVISOR FISCAL
 1 SUPERVISOR PAYROLL

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SECTION 10**EMPLOYEE RETIREMENT**

1 ASSISTANT TO PENSION ADMINISTRATOR
 1 CLERK IV
 1 PENSION ADMINISTRATOR
 2 RETIREMENT DIVISION CLERK
 3 SENIOR RETIREMENT DIV. CLERK

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SECTION 11**CITY COLLECTOR**

1 ASSIST CITY COLLECTOR
 1 CHIEF TELLER
 1 CITY COLLECTOR
 4 CLERK II
 2 CLERK III
 2 CLERK CITY COLLECTOR
 1 CLERK CITY COLLECTOR-BILINGUAL
 1 CLERK CITY COLLECTOR-COURIER
 1 CONTROL SUPERVISOR
 1 DEPUTY CITY COLLECTOR
 2 FISCAL OFFICER/TAX SALE SPECIALIST
 1 LIMITED TELLER
 1 REVENUE COLLECTION AGENT
 1 SUPERVISOR PERSONAL PROPERTY TAX COLL
 5 TELLERS

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SECTION 12**CITY ASSESSOR**

1 ADMIN ASSIST (ASSESSOR)
 1 ADMINISTRATIVE AIDE
 2 APPRAISER
 3 APPRAISER I
 1 APPRAISER-COMMERCIAL
 2 APPRAISER-RESIDENTIAL
 1 CARTOGRAPHER
 1 CITY ASSESSOR
 1 CLERK II
 1 CLERK ASSESSOR'S OFFICE
 2 DEPARTMENTAL CLERK (ASSESSORS)
 1 DEPUTY CITY ASSESSOR

SECTION 12 (continued)**CITY ASSESSOR**

1 DRAFTSMAN REAL ESTATE
 1 MOTOR VEHICLE APPRAISER
 2 READER OF DEEDS
 2 READER OF DEEDS/TRANSFERS
 1 SECRETARY BD OF TAX ASSESSMENT – ADM. ASST.
 2 SENIOR CLERK ASSESSOR
 1 SUPERVISOR PROPERTY TAX/ASST. TO ASSESSOR
 1 SUPERVISOR TANGIBLE TAX

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SECTION 13**BOARD OF TAX ASSESSMENT REVIEW**

1 CHAIRMAN BD OF TAX ASSESSMENT
 4 MEMBER OF BOARD (TAX ASSESSMENT)

 5
SECTION 14**CITY TREASURER**

1 ADMIN ASST-TREASURER
 1 CHIEF CLERK TREASURY
 1 CITY TREASURER
 1 CLERK II
 2 CLERK IV

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SECTION 15**HUMAN RESOURCES (PERSONNEL)**

1 ADMIN. CONFIDENTIAL ASST. - HUMAN RESOURCES
 1 ASSISTANT CLAIMS EXAMINER
 1 ASSISTANT TO HUMAN RESOURCES DIRECTOR
 1 BENEFIT SPECIALIST
 1 CLAIMS EXAMINER (WORKERS COMP)
 1 COORDINATOR OF EMPLOYEES BENEFITS
 1 EQUAL OPPORT EMPLOY OFFICER/COMPLIANCE MONITOR
 1 HUMAN RESOURCES ASSISTANT
 1 HUMAN RESOURCES DIRECTOR
 1 HUMAN RESOURCES MANAGER
 1 MBE/WBE PROGRAM ADMINISTRATOR
 1 OCCUPATIONAL HEALTH OFFICER
 1 PERSONNEL TECHNICIAN I
 1 PERSONNEL TECHNICIAN II
 1 PROGRAM MANAGER HR
 1 TRAINING COORDINATOR
 1 WORKERS COMPENSATION CLAIM ADMINISTRATOR

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SECTION 16**COMMISSIONER OF PUBLIC SAFETY**

1 ADMIN ASSIST FISCAL
 2 ADMIN ASSIST TO COMMISSIONER
 2 CHIEF CLERK
 0 COMMISSIONER OF PUBLIC SAFETY
 1 DEPUTY COMMISSIONER
 1 FISCAL OFFICER
 1 GRANTS WRITER
 1 PAYROLL ANALYST – PUBLIC SAFETY
 2 SENIOR FISCAL OFFICER

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SECTION 17

POLICE DEPARTMENT

1	ADMINISTRATIVE ASST. POLICE CONFIDENTIAL
2	ADMINISTRATIVE BUREAU LEGAL CLERK
1	ADMINISTRATIVE BUREAU LEGAL CLERK/HUMAN RES.
6	ANIMAL CONTROL OFFICER
2	ANIMAL CONTROL TECHNICIAN
5	ANIMAL HANDLER MOUNTED POLICE
1	ASST. PUBLIC INFORMATION OFFICER
1	AUTOMOTIVE EQUIP SUPT - POLICE
1	CHIEF CLERK - DETAILS
2	CLERK II
11	CLERK IV
2	CLERK SPECIAL PROJECTS
6	COORDINATOR
18	CUSTOMER SERVICE CLERK
1	DEPUTY CHIEF
3	DETECTIVE BUREAU LEGAL CLERK
16	DETENTION OFFICER
1	EXECUTIVE ADMINISTRATIVE ASSISTANT
1	FOREMAN
1	GRAPHIC ARTIST DESIGN
1	HUMAN RESOURCE MANAGER - PS
8	INVESTIGATIVE CLERK
1	KENNEL DIRECTOR
2	LABORER
0	MANAGEMENT INFORMATION SYSTEMS
30	PARKING CHECKERS
8	POLICE CAPTAIN
1	POLICE CHIEF
1	POLICE INSPECTOR
20	POLICE LIEUTENANT
4	POLICE MAJOR
395	POLICE PERSON
64	POLICE SERGEANT
3	PROSECUTION LEGAL CLERK
1	PUBLIC INFORMATION OFFICER
4	RECORDS BUREAU CLERK
1	SECRETARY MOUNTED COMMAND
1	SENIOR ANIMAL CONTROL OFFICER
1	SENIOR ANIMAL HANDLER
4	SENIOR LEGAL CLERK - POLICE
1	SENIOR PARKING ENFORCEMENT OFFICER
1	SENIOR PATROL BUREAU COORDINATOR
1	STABLE SUPERV MOUNTED POLICE
1	SUPERVISOR OF PARKING ENFORCEMENT
2	TRAFFIC BUREAU LEGAL CLERK
2	VEHICLE INSPECTOR
3	VIN STATION CLERK

SECTION 18

FIRE DEPARTMENT

1	ADMIN. ASSIST. TO FIRE CHIEF
1	AIR SUPPLY TECH
1	ASSIST CHIEF OF OPERATIONS
1	ASSIST FIRE CHIEF
1	ASSIST PLAN REVIEW INSPECTOR
1	ASSIST SHOP SUPERVISOR
1	CHIEF OF COMMUNICATIONS - FIRE
1	CLERK II
1	CLERK IV
1	DEPARTMENT INVESTIGATIVE OFFICER
5	DEPUTY ASSIST FIRE CHIEF
1	DEPUTY FIRE MARSHALL
1	DIRECTOR OF TRAINING & PROF. DEVELOPMENT
10	FIRE BATTALION CHIEF
24	FIRE CAPTAIN
1	FIRE CAPTAIN DISPATCHER
1	FIRE CHIEF
1	FIRE EQUIP MAN
70	FIRE LIEUTENANT
0	FIRE LIEUTENANT COMMAND AIDES
5	FIRE LIEUTENANT DISPATCHERS
1	FIRE MARSHALL (PLAN REVIEWER)
1	FIRE PREVENTION CAPTAIN
2	FIRE PREVENTION LIEUTENANT
5	FIRE RESCUE CAPTAIN
15	FIRE RESCUE LIEUTENANT
20	FIRE RESCUE TECHNICIAN
1	FIRE TRAINING INSTRUCTOR
313	FIREFIGHTER
4	FIREFIGHTER CAR 56
3	FIREFIGHTER CAR 79
4	FIREFIGHTER PLAN REVIEW
1	HUMAN RESOURCE MANAGER - PS
1	JUVENILE FIRESETTER
1	LABORER
1	PERSON IN CHARGE CARPENTER SHOP
1	PERSON IN CHARGE SUPPLY ROOM
3	PLAN REVIEW INSPECTOR
1	SECRETARY TO FIRE CHIEF
10	SENIOR MECHANIC
1	SHOP SUPERVISOR - FIRE
1	SUPERVISOR OF MAINTENANCE

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SECTION 19

DEPARTMENT OF COMMUNICATIONS

1	CHIEF RADIO ENGINEER
2	CITY SWITCH BOARD OPERATOR II
13	CLASSIFIED DISPATCHER-POLICE
1	CLERK II
3	COMMUNICATION SPECIALIST-POLICE
1	COMPUTER TECHNICIAN
24	CONTROL CENTER OPERATORS
3	CONTROL CTR. OPERATOR/TELETYPE TECH.
7	CREW CHIEFS POLICE DISPATCH
1	DEPUTY DIRECTOR OF COMMUNICATION
1	DIRECTOR OF COMMUNICATIONS
5	FIRE ALARM TECHNICIAN
11	FIRE DEPARTMENT DISPATCHER
1	FOREMAN CABLE CREW
1	FOREMAN LINE CREW
1	LABORER
1	OPERATIONS ASSISTANT
1	RADIO ENGINEER
1	RADIO REPAIR TECHNICIAN
1	SENIOR SWITCHBOARD OPERATOR
2	TELEPHONE TECHNICIAN
1	VALIDATION OFFICER

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SECTION 27 INSPECTION & STANDARDS - CODE ENFORCEMENT

1	RENEWAL INSP I
4	RENEWAL INSP II
9	RENEWAL INSP III
1	SUPERVISOR CODE ENFORCEMENT
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SECTION 28 INSPECTION & STANDARDS - PROSECUTION

1	ASSIST LEGAL SECRETARY
1	ASSIST PROSECUTION COORDINATOR
1	COURT COORDINATOR
1	LEGAL SECRETARY / PROSECUTION
1	PROSECUTION COORDINATOR
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SECTION 29 PUBLIC WORKS – ADMINISTRATION

1	ACCOUNTS PAYABLE OFFICER
1	ADMINISTRATIVE ASSISTANT DPW
0	ASSISTANT DIRECTOR GENERAL SERVICES
1	CLERK IV
1	DEPUTY DIRECTOR OF PUBLIC WORKS
1	DIRECTOR OF PUBLIC WORKS/CHIEF ENGINEER
1	ENVIRONMENTAL COURT LIAISON
1	FISCAL ADVISOR
2	PUBLIC WORKS CLERK
1	SWITCHBOARD OPERATOR
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SECTION 30 PUBLIC WORKS - ENGINEERING

1	ASST. CHIEF ENGINEERING
1	ASST. DIRECTOR PROJECT MANAGEMENT
2	ASSOC ENGINEER III
1	CHIEF ENGINEER
1	CIVIL ENGINEER
1	ENGINEERING AIDE III
1	ENGINEERING AIDE IV
1	ENGINEERING SUPERVISOR
1	HURRICANE BARRIER TECHNICIAN
2	JUNIOR CIVIL ENGINEER
1	SUPERVISOR OF ENGINEERING/PLANNING
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SECTION 31 PUBLIC WORKS - ENVIRONMENTAL ENFORCEMENT

1	ASSOCIATE DIRECTOR OF ENVIRONMENTAL CONTROL
1	CITY RECYCLING COORDINATOR
1	ENVIRONMENTAL CLERK
0	ENVIRONMENTAL OFFICERS
7	ENVIRONMENTAL SPECIALIST
8	ENVIRONMENTAL TECHNICIAN
4	LABORER (RODENT CONTROL)
1	MAINTENANCE PLANNER
1	RODENT CONTROL SUPERVISOR
1	SPECIAL ASST ENVIRONMENTAL CONTROL
1	SUPERINTENDENT ENVIRONMENTAL SERVICES
1	SUPERINTENDENT ENVIRONMENTAL TECHNICIAN
1	SUPERVISOR OF ENVIRONMENTAL
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SECTION 32 PUBLIC WORKS - HIGHWAY & BRIDGE MAINTENANCE

1	CARPENTER
5	CEMENT FINISHER
1	DEPUTY SUPERINTENDENT HIGHWAY
1	DISPATCHER
22	EQUIPMENT OPERATOR
6	FOREMAN
2	HEAVY EQUIPMENT OPERATOR
1	HIGHWAY SUPERINTENDENT
1	JUVENILE ENVIRONMENTAL INSPECTOR
16	LABORER
1	MAINTENANCE MAN II
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SECTION 33 PUBLIC WORKS - TRAFFIC ENGINEERING

1	CLERK II
1	FOREMAN TRAFFIC SIGN MAINTENANCE
1	PARKING METER MAINTENANCE MAN
1	PARKING METER MAINTENANCE MAN II
1	TRAFFIC ENGINEER
1	TRAFFIC ENGINEERING ELECTRICIAN
1	TRAFFIC MARKER & SIGN MAN
5	TRAFFIC SIGN MAINTENANCE MAN
1	TRAFFIC SIGNAL MAINTENANCE FOREMAN
1	TRAFFIC SYSTEMS ANALYST
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SECTION 34 PUBLIC WORKS - SEWER CONST. & MAINT.

1	CEMENT FINISHER
1	EQUIPMENT OPERATOR
1	FOREMAN
1	HEAVY EQUIPMENT OPERATOR
4	LABORER
4	SEWER CONSTRUCTION WORKER
2	SEWER EQUIPMENT OPERATOR
1	SUPT OF SEWER CONSTRUCTION
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SECTION 35 PUBLIC WORKS - GARAGE MAINTENANCE

1	ASSIST. SHOP SUPERVISOR
1	BODY REPAIR/ SENIOR MECHANIC
1	DIESEL TRUCK/ HEAVY
1	EQUIPMENT MAINT SUPERVISOR
0	MECHANIC
4	SENIOR MECHANIC
1	SHOP SUPERVISOR
2	WELDER
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SECTION 36 RECREATION DEPARTMENT

1	ASSISTANT COORDINATOR OF SUPPORT SERVICES
1	ASSISTANT ATHLETIC COORDINATOR
1	ATHLETIC COORDINATOR
1	CLERK I
1	DEPUTY DIRECTOR OF RECREATION
1	DIRECTOR OF RECREATION
1	DIRECTOR OF SUPPORT SERVICES
1	LABORER/CUSTODIAN
10	RECREATION CENTER DIRECTORS
1	SECRETARY RECREATION
2	SENIOR SECRETARY
1	SPECIAL EVENTS COORDINATOR
2	TRANSPORTATION COORDINATOR
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SECTION 37

RECREATION SEASONAL

12	ASSIST RECREATION CENTER DIREC
1	BUS DRIVER - REC SEASONAL
4	CUSTODIANS - SEASONAL
24	LIFE GUARD
36	POOL ATTENDANTS
26	RECREATION AIDES
2	RECREATION CTR MANAGER
22	RECREATIONAL LEADER SEASONAL
25	RECREATION RANGER
30	REFEREE
29	SUPERVISOR
36	WATCHMAN - SEASONAL
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SECTION 38

PARKS - NEIGHBORHOOD SERVICES

1	ADMIN. ASSISTANT - PARKS
1	ASSIST. SHOP SUPERVISOR
1	CLERK III
1	DEPUTY DIRECTOR OF NEIGHBORHOOD SERVICES (NORTH)
1	DEPUTY DIRECTOR OF NEIGHBORHOOD SERVICES (SOUTH)
1	DIRECTOR OF NEIGHBORHOOD PARKS SERVICES
20	EQUIPMENT OPERATOR
5	FOREMAN
2	HEAVY EQUIPMENT OPERATOR
1	INVENTORY CONTROL SUPERV
5	LABORER
2	LIGHT EQUIPMENT OPERATOR
2	MAINT MAN III
7	MAINT MAN IV
0	MECHANIC
1	PARKS ELECTRICIAN
2	SENIOR MECHANIC
1	SHOP SUPERV-MECHANIC
1	SUPERVISOR GEN. MAINT.
1	SUPERVISOR GROUNDS MAINT
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SECTION 39

PARKS - FORESTRY

1	COORDINATOR OF FORESTRY OPERATIONS
2	EQUIPMENT OPERATOR
1	FORESTRY CLERK
1	GENERAL FOREMAN
1	HEAVY EQUIP OPERATOR
1	LABORER
1	TREE INSPECTOR
1	TREE RESOURCE MANAGER
9	TREE TRIMMERS
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SECTION 40

PARKS - ZOOLOGICAL AND SECURITY SERVICES

1	ASSOCIATE VETERINARIAN TECHNICIAN
5	LEAD ZOOKEEPER
1	VETERINARY TECHNICIAN
1	ZOO REGISTRAR
23	ZOOKEEPER
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SECTION 41**PARKS - BOTANICAL**

1 EDUCATION ASSISTANT
 1 EDUCATION SUPERVISOR
 1 EQUIPMENT OPERATOR
 1 FOREMAN
 1 GARDEN CURATOR
 1 GENERAL FOREMAN
 1 GROWER
 1 HEAVY EQUIPMENT OPERATOR
 1 HORTICULTURALIST
 4 LABORERS
 4 LANDSCAPE GARDENER
 1 SUPERVISOR OF INSPECTIONS

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SECTION 42**PARKS - ROGER WILLIAMS PARK SERVICES**

2 CLERK IV
 1 CURATOR MUSEUM
 2 CURATORIAL ASSISTANT
 3 EQUIPMENT OPERATOR
 1 EVENT PLANNER
 1 FACILITIES COORDINATOR
 2 HEAVY EQUIPMENT OPERATOR
 1 LABORER
 2 LIGHT EQUIPMENT OPERATOR
 1 MANAGER OF EVENTS FACILITIES
 1 MUSEUM DIRECTOR
 1 MUSEUM EDUCATOR
 1 PLANETARIUM PROGRAMMER
 1 PRODUCTION SPECIALIST
 1 PROGRAM VOLUNTEER COORDINATOR
 1 PUBLIC GROUNDS INSPECTOR
 1 ROGER WILLIAMS PARK MANAGER
 9 SECURITY OFFICER
 3 SENIOR SECURITY OFFICER

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SECTION 43**PARKS - OFFICE OF THE SUPERINTENDENT**

1 ADMIN ASST. TO PARKS SUPERINTENDENT
 1 CITY FORESTER
 1 CLERK STENO III - PARKS
 1 CONSTRUCTION PROJECT MANAGER
 1 DEPARTMENT SWITCHBOARD OPERATOR - PARKS
 1 DEPUTY DIRECTOR OF PARKS
 1 FISCAL ADVISOR PARKS
 1 PAYROLL PERSONNEL ASSIST
 1 SECRETARY TO SUPERINTENDENT
 1 SPECIAL PROGRAM MANAGER
 1 SUPERINTENDENT OF PARKS
 1 SUPERINTENDENT OF ENGINEERING & PLANNING
 1 SUPERVISOR OF SPECIFICATIONS

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SECTION 44**PARKS - NORTH BURIAL GROUND**

1 CLERK I
 5 EQUIPMENT OPERATOR
 1 FOREMAN
 1 HEAVY EQUIP OPERATOR
 4 LABORER
 2 LIGHT EQUIPMENT OPERATOR
 1 MAINTENANCE MAN II
 1 OFFICE MANAGER NORTH BURIAL GROUND
 1 SENIOR MECHANIC

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SECTION 45**RECORDER OF DEEDS**

3	LAND RECORDS CLERK I
1	RECORDER OF DEEDS
5	SENIOR LAND RECORDS CLERK
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SECTION 46**VITAL STATISTICS**

1	CHIEF CLERK - VITAL STATISTICS
1	CITY REGISTRAR OF VITAL STATISTICS
1	CLERK VITAL STATS - BILINGUAL
1	SENIOR CLERK II - VITAL STATS
1	SENIOR CLERK VITAL STATS
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SECTION 47**BOARD OF CANVASSERS**

1	ADMINISTRATOR OF ELECTIONS
0	CHIEF CLERK - BOARD OF CANVASSERS
2	CLERK IV
1	CLERK IV - BILINGUAL
1	EXEC SECRETARY BD OF CANV
2	MEMBER OF BD OF CANV
1	SUPERVISOR REGISTRATION/CANVASSERS
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SECTION 48**BOARD OF LICENSES**

1	CHAIRMAN AND SECRETARY B OF L
1	CHIEF CLERK - B OF L
4	COMMISSIONER B OF L
1	LICENSE ADMINISTRATOR
1	LICENSE BOARD CLERK
2	LICENSE INSPECTOR
2	SENIOR LICENSE BD CLERK
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SECTION 49**EMERGENCY MANAGEMENT/HOMELAND SECURITY**

1	ADMINISTRATOR ASST. - EMERGENCY MANAGEMENT
1	DEPUTY DIRECTOR EMERGENCY MANAGEMENT
1	DIRECTOR OF EMERGENCY MANAGEMENT
1	HOMELAND SECURITY LIAISON
1	MIS DIRECTOR
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SECTION 50**PLANNING & DEVELOPMENT**

1	ADMIN. ASST. TO DIRECTOR
1	ADMINISTRATIVE ASSISTANT
1	ADMINISTRATIVE ASSISTANT - DPD
1	ASSISTANT DIRECTOR BUSINESS DEVELOPMENT
1	ASSISTANT DIRECTOR FISCAL OPERATIONS
1	ASSIST DIRECTOR PROJECT MANAGEMENT & CONSTRUCTION
1	ASSOCIATE DIRECTOR OF FISCAL OPERATIONS
1	CLERK II
1	COMMERCIAL LENDING OFFICER
1	COMPLIANCE & MONITORING OFFICER
1	COMPLIANCE & MONIT OFF~FIRST SOURCE/BILINGUAL
1	DEPUTY DIRECTOR DEVELOPMENT (NEIGH RELATIONS)
1	DEPUTY DIRECTOR PLANNING & POLICY
1	DIRECTOR OF ADMINISTRATION
1	DIRECTOR OF COMPLIANCE & MONITORING ~ FIRST SOURCE
1	DIRECTOR OF COMPREHENSIVE PLANNING
1	DIRECTOR OF DEVELOPMENT & REVIEW
1	DIRECTOR OF PLANNING
1	DIRECTOR OF REAL ESTATE

SECTION 50 (continued)**PLANNING & DEVELOPMENT**

1 DIRECTOR PLANNING AND DEVELOPMENT
 1 ECONOMIC DEVELOPMENT COORDINATOR
 1 FINANCIAL COMPLIANCE OFFICER
 3 FISCAL OFFICER II
 1 FISCAL OFFICER/PURCHASING AGENT
 2 GIS COORDINATOR
 1 HOUSING INSPECTOR
 1 HOUSING OFFICER
 1 HOUSING PROGRAM COORDINATOR
 1 HOUSING PROGRAM SPECIALIST
 2 HUD MONITOR SPECIALIST
 1 HUD MONITOR SPECIALIST - BILINGUAL
 1 INFORMATION SYSTEMS COORDINATOR (DPD)
 1 LEAD ABATEMENT COORDINATOR
 1 LEAD INSPECTOR (PLANNING & DEVELOPMENT)
 1 LEGAL RESEARCH ASSISTANT (DPD)
 1 OFFICE MANAGER HOUSING DIVISION
 1 PLANNER
 1 PRESERVATION PLANNER
 7 PRINCIPAL PLANNER
 2 PRINCIPAL PLANNER - DEV. REV
 1 PROGRAM EVALUATION OFFICER
 1 REAL ESTATE AIDE II
 1 RESIDENTIAL LENDING OFFICER (LOAN SPECIALIST)
 1 SECRETARY DPD
 1 SENIOR COMPLIANCE OFFICER & MONITORING
 1 SENIOR REAL ESTATE OFFICER
 1 SENIOR SUPERVISOR REHAB SERVICES
 1 SPECIAL PROJECTS COORDINATOR
 1 SWITCHBOARD OPERATOR
 1 VERIFICATION SPECIALIST - PROPERTY MANAGEMENT
 1 VERIFICATION SPECIALIST/SEC

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SECTION 51**CITY COUNCIL - ADMINISTRATION**

1 ADVANCE COUNCIL
 1 ADMINISTRATIVE AIDE - CITY COUNCIL
 1 ADMINISTRATIVE AIDE - TRANSLATOR
 1 CHIEF OF STAFF - CITY COUNCIL
 1 COORDINATOR - CITY COUNCIL INITIATIVES
 1 LEGAL ADVISOR
 1 MANAGER OF POLICY & RESEARCH
 1 LANNER
 1 PRESS SECRETARY
 1 RECEPTIONIST - CITY COUNCIL
 1 RESEARCH ANALYST
 1 RESEARCH ASSISTANT
 1 SECRETARY CITY COUNCIL
 1 SPECIAL ASST TO CITY COUNCIL/SPEC. PROJECTS
 1 TECHNOLOGY INFORMATION SPECIALIST

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SECTION 52**OFFICE OF THE INTERNAL AUDITOR**

2 ASSISTANT TO INTERNAL AUDITOR
 1 INTERNAL AUDITOR
 1 INTERNAL AUDITOR/ ANALYST
 2 SENIOR AUDITOR ANALYST

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SECTION 53**ARCHIVES**

1 ARCHIVAL ASSISTANT
 1 CITY ARCHIVIST
 1 CLERK II
 1 DEPUTY ARCHIVIST

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SECTION 54**HUMAN RELATIONS COMMISSION**

1 EXECUTIVE DIRECTOR - HUMAN RELATIONS COMMISSION
 1 HOUSING INVESTIGATOR - HUMAN RELATIONS COMMISSION
 1 INVESTIGATOR - HUMAN RELATIONS COMMISSION
 1 SECRETARY/TRANSLATOR - HUMAN RELATIONS COMMISSION

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SECTION 55**DEPARTMENT OF HUMAN SERVICES**

1 ADMIN ASST. - HUMAN SERVICES
 1 ANALYST/COORD. - HEALTH & SUBSTANCE ABUSE
 1 ANALYST/COORD. - YOUTH DEVELOPMENT
 1 ASST TO DIRECTOR - SUBSTANCE ABUSE
 1 CASE MANAGER - Sstar FED DEMONSTRATION
 1 CLERK II
 1 COORDINATOR OF SENIOR AIDES
 1 DIRECTOR OF ELDERLY SERVICES
 1 DRUG-FREE COMMUNITIES COORDINATOR
 1 ELDERLY AFFAIRS CLERK
 1 EXECUTIVE DIRECTOR - COUNCIL ON SUBSTANCE ABUSE
 2 GRANT WRITER
 1 PREVENTION SPECIALIST Federal Allocation
 1 PRISONER RE-ENTRY ASSISTANT
 1 PRISONER RE-ENTRY COORDINATOR
 1 PROGRAM ANALYST - COORDINATOR RISAPA
 1 PROGRAM ASSISTANT - RISAPA
 1 PROGRAM DIRECTOR - RISAPA
 1 PROGRAM DIRECTOR - SENIOR SERVICES
 1 PROJECT DIRECTOR - COUNCIL ON SUBSTANCE ABUSE
 1 SUPERVISOR

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SECTION 56**OFFICE OF ARTS, FILM, CULTURE & TOURISM**

1 CULTURAL AFFAIRS COORDINATOR
 1 DIRECTOR OF CULTURAL AFFAIRS
 2 PRODUCTION COORDINATOR
 1 SPONSORSHIP & MARKETING COORDINATOR

 5

SECTION 57**P.E.R.A.**

1 CONFIDENTIAL SECRETARY
 1 EXECUTIVE DIRECTOR
 2 INVESTIGATOR

 4

SECTION 58**PUBLIC PROPERTY**

1 ADMIN ASSIST PUBLIC PROPERTY
 1 ARCHIVAL CLERK/RECORDS MANAGEMENT
 1 ASST. ELECTRICIAN
 1 COORDINATOR PUBLIC PROPERTY
 1 DEPUTY DIRECTOR OF PUBLIC PROPERTY
 1 DIRECTOR OF PUBLIC PROPERTY
 1 ELECTRICIAN PUBLIC PROPERTY
 1 FLEET MANAGER
 2 FOREMAN
 1 GAS PUMP OPERATOR
 1 INSPECTOR OF PUBLIC PROPERTY
 12 LABORER/CUSTODIAN
 1 MAINT MAN III POOLS & REC
 2 MAILROOM CLERK
 1 MANAGEMENT OFFICER
 1 PRINTER
 1 STATIONARY EQUIPMENT OPERATOR
 1 SUPERVISOR LABORER/CUSTODIAN

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SECTION 59

PURCHASING

1	ASSOCIATE DIRECTOR PURCHASING
1	CLERK III
1	CLERK IV
4	PURCHASING AGENT II
1	PURCHASING AGENT III
1	PURCHASING AGENT IV
1	PURCHASING HELP DESK SUPPORT
0	SUPERVISOR/PURCHASING AGENT
10	

SECTION 60

The number of employees in the Office of the Mayor shall not be limited. The Mayor may appoint without reference to civil service provisions and without the necessity for approval by the City Council, a Chief of Staff and such Deputies, Assistants, Aides, Secretaries, Stenographers, Clerks and other personnel, as he may deem necessary.

SECTION 61

No person shall be appointed to, and the City Treasurer shall not pay, nor shall an officer or employee of the city issue a check for the payment of, nor pay any salary or compensations to a person holding or claiming to hold a position in the classified service in any department which is in excess of the total number of positions or the number of any individual class of positions provided herein for the particular development; provided , however, that with the approval of the department head and the Director of Finance, said maximum may be exceeded temporarily when regular employees are absent on vacation and the excess employees do not aggregate more than the number on vacation or during the absences of employees on sick leave, and it is necessary to employ temporary employees for the duration of the employee's sick leave, or during the absences of employees who have been granted a temporary leave of absence or when in the opinion of the Director of Finance, a temporary emergency exists.

SECTION 62

Where no maximum limit is fixed on the total number of positions or the number of any individual class of positions in a department, the number of persons appointed and employees shall be determined by the unexpended appropriation available.

SECTION 63

Effective with the adoption of this Ordinance, Officers and Employees of the City of Providence may authorize Employees to perform duties of a higher rated classification only when a temporary vacancy exists in the higher rated classification, cause by leave or retirement, and that said position is funded and provided for in this Ordinance. Said assignment may be for a maximum of 90 days per fiscal year with notice to the Personnel Director. Any period longer than 90 days shall be approved by the Personnel Director and such approval with reasons for the extension shall be provided to the City Council.

SECTION 64

This ordinance shall take effect upon passage.

APPROVED

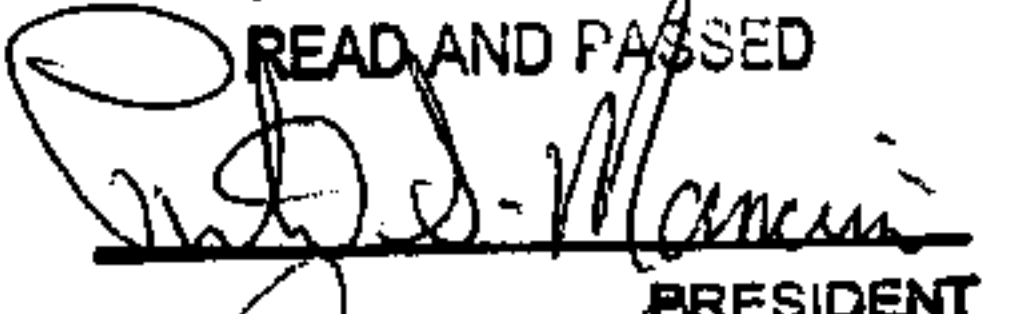


MAYOR

7/31/07

IN CITY COUNCIL
JUL 25 2007
FIRST READING
READ AND PASSED


CLERK

IN CITY COUNCIL
JUL 27 2007
FINAL READING
READ AND PASSED


PRESIDENT

CLERK