

# RESOLUTION OF THE CITY COUNCIL

No. 132

Approved April 22, 2020

RESOLVED, That the Members of the Providence City Council hereby Authorize Approval of the following Change Order Contract Award by the Board of Contract and Supply, in accordance with Section 21-26(d) of the Code of Ordinances.

Unifirst  
(Department of Public Works)

\$15,000.00

IN CITY COUNCIL

APR 16 2020

READ AND PASSED

*Sabrina Mats*  
PRES.

*Shan Bellish*  
CLERK

I HEREBY APPROVE.

*[Signature]*  
Mayor

Date: 4/22/20

City Hall, Room 310  
25 Dorrance Street  
Providence, RI 02903  
P: 401.421.7740, ext 577  
F: 401.351.1056



## Office of the Internal Auditor

March 11, 2020

Mr. Shawn Selleck  
City Clerk's Office  
City of Providence  
25 Dorrance Street  
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Department of Public Works:**
  - Award to various vendors for Sidewalk, Road and Drainage Construction (Blanket 2020 – 2021) in the amount of \$6,000,000.00 in accordance with the Code of Ordinance, Section 21-26 (a);
  - Request a change order in the amount of \$15,000.00 to Unifirst for the rental and cleaning of Uniforms in accordance with the Code of Ordinance, Section 21-26 (d);
- **Police Department:**
  - Request a change order in the amount of \$22,500.00 to Freeway Car Wash in accordance with the Code of Ordinance, Section 21-26 (d);

Sincerely,

A handwritten signature in cursive script that reads "Gina M. Costa".

Gina M. Costa  
Internal Auditor

Cc: Leo Perrotta, Acting Director of Public Works  
Hugh T. Clements, Chief of Police  
Kevin Mahoney, acting Director of Public Property  
Alejandro Tirado, Associate Director of Purchasing  
James J. Lombardi, III, Treasurer/Senior Advisor to City Council

Leo J. Perrotta  
Acting Director



Jorge O. Elorza  
Mayor

**DEPARTMENT OF PUBLIC WORKS**  
"Building Pride in Providence"

March 5, 2020

The Honorable Jorge O. Elorza  
Chairman, Board of Contract and Supply  
City Hall, 25 Dorrance Street  
Providence, RI 02903

**RE: Change Order 1 Unifirst-Rental and Cleaning of Uniforms**

Original Award Date: August 19, 2019

Dear Mayor Elorza,

The Department of Public Works respectfully requests **Change Order #1** to the rental and cleaning of uniforms agreement with Unifirst Corporation a blanket contract awarded on August 19, 2019, in the amount of \$15,000.00. The total new contract amount not to exceed is \$35,000.00.

Original Contract Amount:	\$ 20,000.00
Change Order #1	\$15,000.00
Change Order #2 (if applicable)	
Change Order #3 (if applicable)	
Change Order #4 (if applicable)	
<b>Final Contract Amount</b>	<b>\$35,000.00</b>

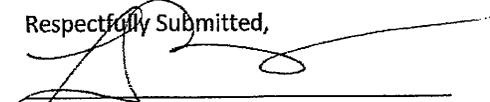
(Sheet with additional change orders is  or is not  attached)

The additional funds will be utilized to cover the cost of renting and cleaning uniforms for the 2020 Fiscal Year.

Funds in the amount of \$15,000.00 are available in account 1-101-508-54810.

Unifirst Corporation  
PO Box 650481  
Dallas TX-75265

Respectfully Submitted,

  
\_\_\_\_\_  
Acting Director

Financial Approval:

Minority Participation:  
     % MBE, %WBE

Account Code:  
1-101-508-54810

700 Allens Avenue Providence, Rhode Island 02905  
Phone 401-467-7950/Fax 401-941-2567  
[www.providenceri.com/dpw](http://www.providenceri.com/dpw)

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: August 19, 2019

TO: Purchasing Director

SUBJECT: **APPROVAL TO PIGGYBACK THE WATER SUPPLY BOARD AWARD, WITH UNIFIRST CORPORATION, FOR RENTAL AND CLEANING OF UNIFORMS (BLANKET 2014-2019), AWARDED ON APRIL 28, 2014 AND EXTENDED ON FEBRUARY 4, 2019 TO JUNE 30, 2020, FOR RENTAL AND CLEANING SERVICES – DEPARTMENT OF PUBLIC WORKS**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval to Piggyback the Water Supply Board Award, with Unifirst Corporation, for Rental and Cleaning of Uniforms (Blanket 2014-2019), awarded on April 28, 2014 and extended on February 4, 2019 to June 30, 2020, for rental and cleaning services, for a total amount not to exceed Twenty Thousand Dollars (\$20,000.00), all in accordance with the request of Antonio Morabito, Director, in communication dated August 9, 2019.

cc: Pur.Dir.  
Contr.  
P. Works  
File,

Handwritten initials, possibly "SB", in cursive.

Handwritten signature of Shawn Sellick in cursive.

City Clerk

Antonio J. Morabito III  
Director



Jorge O. Elorza  
Mayor

**DEPARTMENT OF PUBLIC WORKS**  
*"Building Pride in Providence"*

August 9, 2019

The Honorable Jorge O. Elorza  
Chairman, Board of Contract and Supply  
City Hall  
Providence, RI 020903

**Re: Request to Piggyback Water Supply Board award with Unifirst Corp. for Rental and Cleaning of Uniforms (ID#25817)**

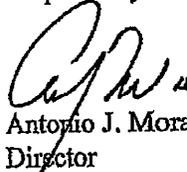
Dear Mayor Elorza:

The Department of Public Works respectfully requests to piggyback the Water Supply Board Award for Rental and Cleaning of Uniforms (Blanket 2014-2019) with Unifirst-Corporation-33 Lambert Highway-Warwick-RI. Contract expires on June 30, 2020.

The amount needed for rental and cleaning services is \$20,000.00.

Funds are available in account; 1-101-508-54810.

Respectfully Submitted

  
Antonio J. Morabito III  
Director

OK 

700 Allens Avenue Providence, Rhode Island 02905  
Phone 401-467-7950/Fax 401-941-2567  
[www.providenceri.com/dpw](http://www.providenceri.com/dpw)

JORGE O. ELORZA  
Mayor

STEVEN M. PARÉ  
Commissioner of Public Safety



HUGH T. CLEMENTS, JR.  
Chief of Police

Department of Public Safety, Police Department  
"Building Pride in Providence"

July 8, 2019

The Honorable Jorge O. Elorza  
Chairman, Board of Contract and Supply  
Providence City Hall  
25 Dorrance Street  
Providence, RI 02903

**RE: (#25321) Request to Piggyback the Water Supply Board's Award with Unifirst Corp. for Rental and Cleaning of Uniforms**

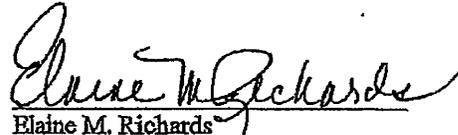
Dear Mayor Elorza:

The Providence Police Department respectfully requests to piggyback the Water Supply Board's Solicitation Award for Rental and Cleaning of Uniforms (Blanket 2014-2019) which was authorized by the Board of Contract and Supply on April 28, 2014 with Unifirst Corporation, 33 Lambert Highway, Warwick, Rhode Island and extended on February 4, 2019 to June 30, 2020.

The Providence Police Department's Mounted Command Unit and Animal Control utilize these services and are requesting authorization to encumber a total of \$10,000.00 (not to be exceeded) for fiscal year 2020.

Respectfully Submitted,

  
Colonel Hugh T. Clements, Jr.  
Chief of Police

  
Elaine M. Richards  
Deputy Commissioner of Public Safety

Enclosure

MBE/WBE participation: 0%

Account: 101-302-54810

Public Safety Complex | 325 Washington Street | Providence, RI 02903  
401-272-3121 phone | 401-243-5464 fax | 401-831-3456 TDD