

RESOLUTION OF THE CITY COUNCIL

No. 325

Approved August 3, 2016

RESOLVED, That the Members of the Providence City Council
hereby Authorize Approval of the following One Year Contract Extension Award
by the Board of Contract and Supply, in accordance with Section 21-26 of the
Code of Ordinances.

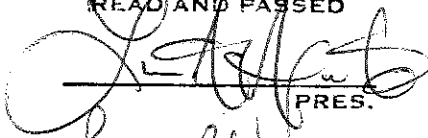
Jimmy Chiu
(Information Technology)


\$30,000.00

IN CITY COUNCIL

AUG 02 2016

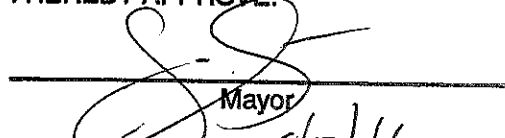
READ AND PASSED




PRES.


CLERK

I HEREBY APPROVE.



Mayor
Date:  8/3/16

MATTHEW M. CLARKIN, JR.
INTERNAL AUDITOR
25 DORRANCE STREET, ROOM #307
PROVIDENCE, RI 02903
Phone: (401) 421-7740 EXT. 577
Fax: (401) 351-1056
mclarkin@providenceri.com



City of Providence, Rhode Island Office of the Internal Auditor

June 23, 2016

Ms. Lori Hagen
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Lori:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval.

- *Public Works* – Approval of a sole-source award in an amount of \$63,000 to Dunbar Armored, Inc. for monthly armored car service to be provided during fiscal 2017 to the Department of Public Works for parking meter revenue collection.
- *Public Works*- Approval of a sole-source award in an amount of \$43,200 to Cale America, Inc for monthly service during fiscal 2017 on multi-space parking meters.
- *Public Works* - Approval of a sole-source award in the amount of \$187,200 to Cale America, Inc for monthly leasing fees during fiscal 2017 on multi-space parking meters.
- *Public Works* – Approval a sole-source award to Pascale Services in an amount of \$25,000 for the purchase of miscellaneous parts for International, Sterling and Freightliner Trucks.
- *Public Works* – Approval of a sole-source award to MacKay Meters, Inc. in an amount of \$135,500 for monthly service fees on single space parking meters.
- *Information Technology* - Approval of a sole-source, three-year award to W.B. Mason Inc. in an amount not to exceed \$90,000 for the periodic purchases of printer, toner, paper, office supplies and computer supplies.

- *Information Technology* – Approval of a one-year contract extension in an amount of \$30,000 for fiscal year 2017 to Jimmy Chiu for emergency Lawson software infrastructure support.
- *Human Resources* – Approval to renew the current Pharmacy Benefit Management contract with CVS/Caremark for a term of two years beginning July 1, 2016 through June 30, 2018 at a maximum cost of \$19,292,000.
- *Human Resources* – Approval to renew the current Stop Loss Insurance contract with Blue Cross-Blue Shield of RI for the term of one year beginning July 1, 2016 through June 30, 2017 at a cost of \$922,000.
- *Planning & Development* – Approval to renew the current contract for fiscal 2017 in amount of \$150,000 with Building Futures for services associated with the city's First Source program.

Sincerely,



Matthew M. Clarkin, Jr.

Internal Auditor

Cc: Alan Sepe, Director of Operations
James Lombardi, City Treasurer
Margaret Wingate, Manager of Employee Benefits
Natalie Lopes, Director –First Source
Russell P. Knight, Director – Public Works
James Silveria, Chief Information Officer



CITY OF PROVIDENCE

June 21, 2016

The Honorable Jorge O. Elorza
Chairman, Board of Contract & Supply
City Hall
Providence, RI 02903

RE: FY2017 LAWSON SYSTEM ADMINISTRATION AND SUPPORT, CONTRACT 2
EXTENSION – INFORMATION TECHNOLOGY

Dear Mayor Elorza,

The Providence Information Technology Department respectfully requests approval to extend the contract with Jimmy Chiu to provide Lawson System Administration and Support. Two contracts were awarded by this Board on November 2, 2016 for these services. The FY2016 contract for \$30,000 provided funding for eight months of support.

Jimmy Chiu was selected as the second bidder in response to the published RFP. IT recommended a second contract for these services to provide emergency Lawson infrastructure support, act as a backup to the primary vendor, and to make use of Jimmy's unique experience with the City's Lawson installation.

This request is for a one-year extension of the contract to continue services into FY2017, not to exceed \$30,000.00. The contract services are paid on an hourly basis, and used only when other resources are not available. Funds are budgeted for this project under Account 101-204-53401.

Respectfully submitted,

Jim Silveria
Chief Information Officer

Item #11544

INFORMATION TECHNOLOGY DEPARTMENT

The Doorley Building | 444 Westminster St., 2nd Floor, Providence, Rhode Island 02903
401 680 5533 ph
www.providenceri.com

Mancini, Larry

From: Silveria, Jim
Sent: Tuesday, July 19, 2016 11:06 AM
To: Mancini, Larry
Cc: Smiley, Brett
Subject: RE: Finance Committee this evening Agenda Items # 8 and 9
Attachments: JimmyChiuAward.pdf; JimmyChiuOpinion.pdf

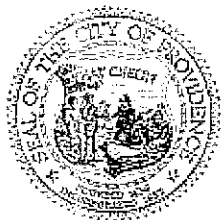
Hi Larry,
I would appreciate you standing in for me tonight, if necessary.

Item 8. WB Mason - Requesting a 3 year approval to purchase office supplies for IT, toner and printer ink for all city and council desktop printers, and paper for payroll processing and other large print jobs. WB Mason is on a state MSA, and the City will receive the state-negotiated rates. We are requesting \$90,000 over three years, or \$30,000 per year. This has been our average spend over the past few years. We do anticipate a gradual reduction in this spend, as more departments move printing onto the high-capacity Ricoh devices. These are generally leased with the toner and other consumables included.

Item 9. Jimmy Chiu - This request is for a contract extension for Lawson administration and support with Jimmy Chiu. IT solicited bids for Lawson support last year, and awarded two contracts - one to Velocity Technical Support, and the second to Jimmy. In FY16, we have used Jimmy for application maintenance and emergency support, beyond the capabilities of Velocity. Most recently, he was able to correct a payroll error in the June/summer teacher payrolls, which prevented summer paychecks from being processed. I am attaching the Award letter, as well as an opinion by the Solicitor's office, that there is no ethical conflict in awarding this contract to a former employee. In addition to this consultant support, IT has been working with HR to repost his position for a fourth time, and recruit a qualified individual to fill this role in-house.

Let me know if you need additional information.

Thanks,
Jim



JIM SILVERIA
CHIEF INFORMATION OFFICER
INFORMATION TECHNOLOGY

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CITY OF PROVIDENCE

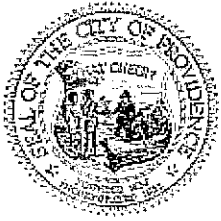
From: Mancini, Larry
Sent: Tuesday, July 19, 2016 9:35 AM
To: Silveria, Jim
Cc: Smiley, Brett
Subject: Finance Committee this evening Agenda Items # 8 and 9

Jim:

These items are up for discussion and representation this evening.

If there is any way you can provide Finance with a statement of explanation or any other useful information, I would be happy to represent the items.

Please confirm this email.



LAWRENCE J. MANCINI

Finance Director

Providence City Hall

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CITY OF PROVIDENCE