

City of Providence

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CHAPTER 1981-48

No. 543 **AN ORDINANCE** IN AMENDMENT OF AND IN ADDITION TO ARTICLE II, SECTION 21-47 OF THE CODE OF ORDINANCES OF THE CITY OF PROVIDENCE, ENTITLED: "FORM AND MANNER OF SUBMISSION OF CLAIMS BY VENDORS".

Approved September 25, 1981

Be it ordained by the City of Providence:

SECTION 1. Article II, Section 21-47 of the Code of Ordinances of the City of Providence, entitled: "Form and manner of submission of claims by vendors", is hereby amended by adding the following:

"The following procedures must be performed in conjunction with all services purchased by the City of Providence which are Emergency Orders and/or items not contracted through the advertisement and sealed bid procedure outlined in Charter Laws 6.6:

- (a). Vendors must submit itemized invoices for payment; The following items will be specifically enumerated on the invoices:
 - a.) Man hours worked
 - b.) Hourly labor charge
 - c.) Materials used
 - d.) Cost of each material
 - e.) Any other charge
- (b). Department Directors, or their designee shall monitor the vendors work and provide Finance Director/City Controller and Internal Auditor with an estimate of man hours worked by the vendor. Estimates of the man hours worked shall be submitted within two working days of the completion of the job."

SECTION 2. This Ordinance shall take effect upon its Passage.

IN CITY COUNCIL
SEP 3 1981
FIRST READING
READ AND PASSED

Rose M. Mendonca
CLERK

IN CITY
COUNCIL
SEP 17 1981
FINAL READING
READ AND PASSED

Ralph Laingoli
PRESIDENT
Rose M. Mendonca
CLERK

APPROVED
Vincent A. Cianini
MAYOR

SEP 25 1981

No.

CHAPTER
AN ORDINANCE

THE COMMITTEE ON
FINANCE

Approves Passage of
The Within Ordinance

Rose M. Mendonca
Chairman

Clerk

August 20, 1981