



Mayor of Providence

David N. Cicilline

July 5, 2007

Anna Stetson
City Clerk
City Hall
Providence, RI 02903

Dear Ms. Stetson:

Pursuant to Sections 42-99-4 of the Rhode Island General Laws, I am this day re-appointing Mr. Paul MacDonald, President, Providence Central Federated Council, AFL-CIO, 278 Silver Spring Street, Providence, Rhode Island 02904, a member of the Convention Center Authority for a term to expire on June 30, 2011.

Sincerely,

David N. Cicilline
Mayor, City of Providence

DNC:slf

- cc: Honorable Donald L. Carcieri, Governor
- Honorable Elizabeth Roberts, Lieutenant Governor
- Honorable Ralph A. Mollis, Secretary of State
- Honorable Joseph A. Montalbano, Senate Majority Leader
- Honorable Dennis L. Algieri, Senate Minority Leader
- Honorable William J. Murphy, Speaker of the House
- Honorable Robert A. Watson, House Minority Leader
- Rhode Island Ethics Commission
- Convention Center Authority

IN CITY COUNCIL
JUL 19 2007
 READ
 WHEREUPON IT IS ORDERED THAT
 THE SAME BE RECEIVED.
Anna M. Stetson CLERK



Mayor of Providence

David N. Cicilline

June 5, 2007

The Honorable Members
The City Council of the
City of Providence
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 1008 of the Providence Home Rule Charter of 1980, as amended, I am this day appointing Mr. Francisco Ramirez, of 23 Sussex Street, Providence, Rhode Island 02908, as the Director of the Department of Inspections and Standards, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Cicilline", written over the word "Sincerely,".

David N. Cicilline
Mayor, City of Providence

DNC: slf

JUL 19 2007
IN CITY COUNCIL

A handwritten signature in black ink, appearing to read "Ann M. [unclear]", written over the text "IN CITY COUNCIL".

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE APPROVED.

FILED

2007 JUN - 7 A 9: 32
DEPT. OF CITY CLERK
PROVIDENCE, R.I.

IN CITY COUNCIL
JUN 21 2007
FIRST READING
REFERRED TO COMMITTEE ON
FINANCE
Am. M. [Signature] CLERK

THE COMMITTEE ON
Finance
Recommends
Am. M. [Signature] CLERK
7-5-07

FRANCISCO R. RAMIREZ
(401) 421-7740; framirez@providenceri.com

Work Experience

City of Providence

Providence, RI

Deputy Director of Public Works

January 2006 – May 2007

- Supervised more than 100 employees in the Department of Public Works overseeing the delivery of services in Administration, Engineering, Environmental, Highway and Bridge, Traffic Engineering, and Fleet Maintenance
- Worked with the City Council, department heads, community groups, business leaders and the general public to improve the delivery of services
- Managed special projects including the full implementation and citywide distribution of approximately 60,000 Big Green Cans
- Prepared the Department's annual \$14 million budget, reviewed all expenditures and made strategic financial projections

City of Providence

Providence, RI

Deputy Chief of Operations

February 2003 – December 2005

- Worked closely with department directors in Inspection and Standards, Parks, Public Works, Traffic Engineering, Recorder of Deeds, Recreation, and Vital Statistics to develop new strategies for improving city services
- Supported the restructuring of department operations including reorganizing staff duties & responsibilities
- Helped develop new management systems for City departments and oversaw the implementation of those new systems
- Played a key role in the preparation and review process of budget submissions
- Enhanced inter-departmental communications and resources sharing

Office of the General Treasurer –

State of Rhode Island

Providence, RI

Senior Financial Officer

November 2000 – February 2003

- Served as the General Treasurer's Controller
- Prepared, analyzed, and presented the agency's \$30 million budget
- Managed the human resource data and filed reports to federal and state agencies
- Managed the 21,000 square foot office renovation project and the relocation of more than 70 employees in the Treasurer's Office
- Interfaced with representatives from various state and federal agencies to provide reporting requirements

Bass Pro Shops

Springfield, MO

Construction Project Accountant Manager

July 2000 – November 2000

- Administered and interpreted accounting policies applicable to construction
- Established budgets, monitored cost, and forecasted project costs
- Audited and approved contractors' payment applications ensuring allocations complied with contract stipulations
- Managed construction accounting staff

Gilbane Building Company

Houston, TX

Project Accountant

Oct. 1994 – Mar. 1996; April 1997 July 2000

- Worked with construction team and owner's representatives to maintain construction progress
- Reviewed project and contractors' contracts
- Maintained cost reports for jobs exceeding \$88 million
- Verified accuracy of legal documents; prepared payment applications and developed billing schedules

Northeastern University

Boston, MA

Internal Auditor

April 1996 – April 1997

- Performed operational and financial audits
- Evaluated internal controls and determined if policies and procedures were adhered to
- Conducted interviews of faculty and staff members
- Reviewed the integrity and timeliness of reports

Education

Northeastern University

Boston, MA

Bachelor of Science – College of Business

June - 1994



Department of Law

July 5, 2007

The Hon. Peter Mancini, President
Providence City Council
25 Dorrance Street
Providence, RI 02903

Re: Legal Opinion as to Director, Department of Inspections
and Standards

Dear President Mancini:

On December 15, 2003, I prepared a legal opinion regarding Section 1008 of the Providence Home Rule Charter, intended to assist the Finance Committee with its consideration of the Mayor's appointment of Samuel Shamon as Director of the Department of Inspections and Standards. This evening, the Finance Committee will be deliberating on the Mayor's appointment of Mr. Francisco Ramirez to that position. It was thought to be helpful to the committee if I'd reiterate the legal basis on which I concluded that Mr. Shamon's appointment was appropriate.

The pertinent portion of the Charter provision reads:

1008. Department of inspection and standards.

There shall be a department of inspection and standards, the head of which shall be the director of inspection and standards and the chief building inspector, who shall be a person who is a registered professional engineer or registered architect, or who has had experience as a general building contractor or general supervisor of building construction, with at least twelve (12) years' experience in one or a combination of the foregoing fields, at least five (5) years of which were spent in responsible charge of important building work, or the equivalent training or experience.

It is my opinion that Section 1008 of the Charter was written to set forth specific credentials *for the chief building inspector*, rather than generally for the director of the department. Applied uniquely to the chief building inspector, the Charter's required credentials are appropriate.

Hon. Peter Mancini
July 5, 2007
Page 2

I am advised that the acting chief building inspector, Mr. Kerry Anderson, meets the Charter's specific credentials as to registration and professional experience.

Section 1008 of the Charter is inartfully worded in its use of the conjunctive "and" between the description of the head of the department (who is the "director of inspection and standards") and the chief building inspector (whose credentials are spelled out in some detail). The compiler may have simply omitted a comma after the words, "director of inspection and standards." Such punctuation would clarify that the positions were distinct and separable; I am told that, even prior to the 1983 Charter enactment, the Department included both two positions, and that the director was not the chief building inspector. My reading of the paragraph, and this bit of history, reconcile the fact that two titles are used in Section 1008 to describe one department head, which would otherwise be inconsistent with other Charter provisions describing City departments.

The Charter describes the authority of department heads in Section 1201(c). In this connection, I am informed that Mr. Anderson, the acting chief building inspector, is Mr. Ramirez's subordinate in the Department of Inspection and Standards, and reports directly to Mr. Ramirez.

My interpretation is consistent with the City Council's passage of the budget for this fiscal year, which contains two distinct salaried positions, one for the director of inspection and standards, and one for the chief building inspector. The Council ratified this proposal, authorizing the Department's organization in which these functions are bifurcated.

I would be happy to respond to additional questions you may have at this evening's hearing.

Very truly yours,



Adrienne G. Southgate
Deputy City Solicitor

cc: City Council members
Anna Stetson, City Clerk