



Mayor of Providence

David N. Cicilline

October 8, 2009

Honorable Members
Providence City Council
City Hall
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Section 302(b) of the Providence Home Rule Charter of 1980, as amended and Resolution 381 of the City Council, I am this day appointing Mr. Matthew Stark of 26 Corey Way, Warwick, Rhode Island 02818, to the Commission to Study Tax Exempt Institution.

Sincerely,

A handwritten signature of David N. Cicilline in black ink.

David N. Cicilline
Mayor

DNC: ljp

IN CITY COUNCIL

OCT 15 2009

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED.

A handwritten signature of the clerk in black ink.
CLERK

Matthew G. Stark
26 Corey Avenue, East Greenwich, RI 02818
401.345.5352 • mstark@gmail.com • www.linkedin.com/in/mstark

Work Experience

01/06 - present State of Rhode Island
Office of the Health Insurance Commissioner (OHIC), Providence, RI
Principal Policy Associate

Policy and Legislation

Manage the identification, legislation and implementation of the healthcare policy goals for the Office and the Governor. Ensure effective coordination of goals with the following: the Governor's healthcare cabinet, the Joint Committee on Healthcare Oversight, key stakeholders, and statutory and regulatory responsibilities.

Selected Accomplishments: Developed and advanced 2006, 2007 and 2008 legislative packages; managed new product rollout of HEALTHpact; advised staff in the implementation of the Market Merger Task Force and Section 125 mandate.

Strategic Communication

Develop and implement strategic communication plan and regular communication channels to advance the goals of the Office.

Selected Accomplishments: Developed strategic communication plan for OHIC, defining target audiences, communication channels and process for identifying messages; rebranded OHIC, including logo, tagline, collateral material and website; HEALTHpact product branding coordinated between the Office and major insurers.

Public Relations

Develop and implement a process for identifying and communicating the work of the Office to the public, legislature, and other invested groups.

Selected Accomplishments: Elevated Office profile with earned media in print, web, radio and television; managed successful press conferences involving the Governor, Lt. Governor, legislators and partners; spokesperson in media, hearings and conferences.

4/03 - 12/05 Stark Group, East Greenwich, RI
Communications Director

Strategic Communication

Assessment of clients' mission, vision, structure and goals. Developed communication strategy based the shared assessment. Managed brand coordination, core messaging, collateral suites, digital communication, and copy writing.

Selected Accomplishments: Rebranded a manufacturing supplier as they restructured from one division into five; expanded a gemstone wholesaler into online retail store yielding a 4:1 return on investment in the first year.

Business Development

Added services through in-house expansion and strategic partnerships. Marketed and sold new clients while maintaining loyal client base.

Selected Accomplishments: Doubled the number of clients, tripled revenues; established new partnerships to offer e-commerce, database-driven websites, web content management tools and e-newsletter management.

2/00 - 4/03

EpiVax, Inc., Providence, RI

Project Manager

Advised on business structure, products and services. Created systems for project management, business administration and grant submission. Managed research and development projects, including vaccine development for West Nile Virus, TB and HIV.

5/99 - 2/00

Brown University, HIV Education Prison Project, Providence, RI

Editorial Assistant

Planned conferences sponsored by the HIV Education Prison Project, which included managing budgets, sponsors, a monthly newsletter and other promotional materials.

Selected Presentations, Publications and Awards

"HEALTHpact," National Governors Association Defining Benefit Packages Meeting, Philadelphia, PA, March 26-28, 2008.

"HEALTHpact," Robert Wood Johnson Foundation's Academy Health State Coverage Initiatives, Nashville Tennessee, February 7-8, 2008.

"HEALTHpact Plans for Small Employers: Physician's Role," v90 Medicine & Health Rhode Island, November 2007.

"Employer-Based Health Insurance," RI Business Group on Health Summit, Warwick, RI, September 2007.

"HEALTHpact Plans," Cornerstone Group Employer Benefits Seminar, Providence, RI, August 2007.

2006 ReBrand 100 Global Award: "the highest recognition for brand rebuilding".

Education

University of Rhode Island, Kingston, RI, Bachelor of Arts, English/Writing

Community

Campaign consultant for Olin Thompson for RI State Representative 2007

Lt. Governor's Small Business Advisory Council; Healthcare committee

RISBDC Economic Summit Healthcare Committee

KIDSCOUNT Covering Kids and Families Committee

Greater Providence YMCA Board of Directors; Marketing Task Force (past member)

YMCA Camp Fuller Board of Directors; Board Chair (past member)

American Institute of Graphic Arts Board of Directors; Webmaster Chair (past member)