

RESOLUTION OF THE CITY COUNCIL

No. 149

Approved April 6, 2021

RESOLVED, That the Members of the Providence City Council
hereby Authorize Approval of the following Contract Award by the Board of
Contract and Supply in accordance with Section 21-26(a) of the Code of
Ordinances.

Westlaw (Thomson Reuters)
(Law Department)

total amount not to exceed \$139,821.57
three year contract

IN CITY COUNCIL

APR 1 2021

READ AND PASSED

Sahana Kato
PRES.

Tina L. Mastroianni
ACTING CLERK

I HEREBY APPROVE.

[Signature]

Mayor

Date: *4/6/21*

Office of the Internal Auditor
City of Providence



March 9, 2021

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

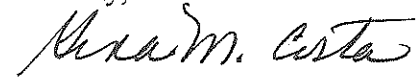
I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Human Resources:**
 - Contract extension with **Mercer** for Healthcare Consultant for a total amount not to exceed **\$56,250.00** in accordance with the Code of Ordinance, Section 21-26;
- **Public Works:**
 - Approval to pay **URW** for Sign Plotting Equipment in the amount of **\$13,540.00** in accordance with Code of Ordinances, Section 21-26;
- **Water Supply Board:**
 - Award to **W. Walsh Company, Inc** for the replacement and rehabilitation of water matins and appurtenances within upper Auburn, Cranston in the amount of **\$2,400,000.00** in accordance with the Code of Ordinances, Section 21-26 (a);
 - Award to **Neptune Technology Group Inc** for various xize no lead water meters up to 2" for an amount not to exceed **\$1,950,000.00** in accordance with the Code of Ordinances, Section 21-26 (a);
- **Law Department:**
 - Approval to pay **Westlaw (Thomson Reuters)** for a three-year contract for online legal research for a total amount not to exceed **\$139,821.57** in accordance with the Code of Ordinance, Section 21-26 (a);

▪ **Healthy Communities Office:**

- Award to **The Providence Center** for behavioral diversion planning services in the amount of **\$89,570.00** in accordance with the Code of Ordinance, Section 21-26;

Sincerely,



Gina M. Costa

Internal Auditor

Cc: Emmanuel Eccheviera, Director of Human Resources
Leo Perrotta, Director of Public Works
Jeff Dana, City Solicitor
Ricky Carulo, General manager, WSB
Brenda Almonte, Director of Public Property
Rachel Newman-Greene, Interim Director, HCO
Alejandro Tirado, Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council



CITY OF PROVIDENCE

Jorge O. Elorza, Mayor

March 3, 2021

The Honorable Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
25 Dorrance Street
Providence, RI 02903

RE: Approval to Pay Thomson Reuter (WestLaw) for Online Legal Research, Three-Year Contract

ID#: 31246

Dear Mayor Elorza,

The Law Department respectfully requests approval to pay Westlaw (Thomson Reuters) for a three-year contract for our online legal research for a total amount not to exceed \$139,821.57.

Attached is a letter from Thomson Reuters' Government Account Manager, Emily S. Douglas, Esq., attesting to the fact that West is a sole source provider for the online legal research of which the Law department makes frequent use. The current monthly pricing for our contract of online legal research services is \$3,698.88. West has offered us a price of \$3,518.46 per month to the end of our current contract that is through the month of May 2021.

First year of the term will be \$3,769.71 per month with a 3% markup for years two and three making the cost \$45,236.52 in FY22(pending budget approval), \$46,593.63 in FY23 (pending budget approval), and \$47,991.43 in FY24 (pending budget approval) for a total amount of \$139,821.57 over the three years.

Funds are available in account 101-105-54615-0000.

Respectfully Submitted,

Jeffrey Dana
City Solicitor

Financial Approval:

CITY SOLICITOR'S OFFICE

444 Westminster Street, Suite 220, Providence, Rhode Island 02903
401 680 5333 ph | 401 680 5520 fax
www.providenceri.gov



Emily Douglas
Account Manager
Phone: 401.489.8813
Emily.Douglas@thomsonreuters.com

March 3, 2021

Crystal Holt
Providence Law Department
444 Westminster St. #220
Providence, RI 02903

RE: Sole Source Designation—Thomson Reuters Westlaw Edge

Dear Crystal:

Thomson Reuters is pleased to provide you with information concerning Westlaw. The purpose of this letter is to confirm that Thomson Reuters is the sole source provider for the exclusive content, features, and services listed herein.

West Publishing Corporation, a Thomson Reuters business, is the foremost provider of integrated information solutions to the U.S. legal market and has been providing research materials to the legal and professional community for more than 145 years.

Our newest offering, Westlaw Edge, provides the next generation of legal search, the most advanced citator service, the easiest way to see statutory changes, and integrated litigation analytics, all powered by state-of-the-art artificial intelligence and built upon more than 100 years of editorial enhancements.

Westlaw Edge provides access to the following exclusive features:

- **Quick Check** – Upload up to six documents and Quick Check will produce a report that includes recommendations for highly relevant authority that was not cited, a list of cited authority from within the document(s), and a side-by-side comparison between case quotes and the cited case language on Westlaw Edge.
- **WestSearch Plus**—Find immediate answers to thousands of types of legal questions and dynamically filter your results to only the most relevant resources. Only WestSearch Plus has sophisticated typeahead functionality that produces suggested questions across thousands of legal topics. Westlaw Edge is the only legal research solution that includes a legal search engine built upon editorial assets such as the West Key Number System, Westlaw Headnotes, Notes of Decisions and more to presents responsive text at the top of a result list rather than simply presenting a list with highlighted search terms.
- **KeyCite Overruling Risk**—Instantly know whether a case contains an implicitly invalidated statement of law.. Westlaw Edge is the only legal research solution that includes warnings on implicitly overruled or abrogated cases even where the case does not cite to overruled authority. Westlaw Edge leverages state-of-the-art artificial intelligence, built upon more than 100 years of editorial enhancements, to provide significantly more accurate warnings.

- **Compare Capabilities**—Quickly understand how a statute or regulation has changed over time to easily see the most recent changes and compare any two versions instantly. Statutes Compare provides coverage for all statutory content with versions. In addition, Regulations Compare provides coverage for federal regulations as well as state regulations in 43 states plus District of Columbia. Users can download, print, or email the comparison. No other legal research solution provides this statutes compare functionality where a statute has been amended more than once in a single year. Also, only Compare Text enables you to compare text across many different content sets.
- **Litigation Analytics**—View detailed data-driven insights on judges, courts, attorneys, law firms, and case types across most practice areas to develop the best case strategy possible. Superior granularity to filter results by 28 different motion types and even more subtypes, as well as our exclusive, customizable “search within” option to enter your own filter within a filter. Litigation Analytics on Westlaw Edge provides more docket coverage, both federal and state, than any other provider, for the most reliable and targeted insights.

Westlaw also provides legal researchers with access to exclusive resources, proprietary tools, and technology that no other research provider can offer, including:

- **Authoritative content**—With the most trusted primary law resources and leading analytical titles that are cited most often in court—all in one place and always available—researchers have access to all of the relevant information they need to answer a legal question.
- **Attorney-editor enhancements**—For more than a century, our attorney-editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations like the West Key Number System, KeyCite, headnotes, and Notes of Decisions, we make the content better organized and connected so it’s easier for researchers to find accurate answers quickly.
- **Industry-defining technology**—Our research innovations, such as WestSearch, the award-winning mobile app, Folder Analysis, Research Recommendations, Law Summaries, and Graphical Statutes connect content and our proprietary analysis of the law in unparalleled ways so that legal professionals can conduct research faster and with more accuracy. Advanced, yet intuitive, easy-to-use functionality also helps researchers be more efficient.

EXCLUSIVE CONTENT

- **West Key Number System**—The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts in any jurisdiction in the U.S.
- **National Reporter System**—Since 1879, West’s National Reporter System has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions. West’s National Reporter System is available exclusively on Westlaw.
- **Editorial Enhancements**—For more than a century, West attorney-editors have been providing editorial enhancements to case law, statutes, and other legal materials, which includes providing the most exhaustive verification and correction process in the legal publishing and information industry. No other research service can match West’s editorial experience.
- **PastStat Locator**— With PastStat Locator, users can view prior versions of sections in USCA, as well as prior versions of statutes for select states. In all jurisdictions, PastStat Locator can rebuild the Table of Contents and show how it existed on a particular date. It can also identify when a statute or amendment has a future activation date, or when a statute or amendment is due to lapse.

- **Graphical Statutes/Interactive Timeline**— Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, read important case law, and check for possible amendments. Graphical Statutes is available for USCA and the statutes for select states.
- **Complete Restatements of the Law**—The restatements are principles of black letter law distilled from case law. Restatements on Westlaw provide a section's black letter law, reporter's notes, commentary, illustrations, and annotations in one document. First Restatements of the Law, available exclusively on Westlaw, can help researchers trace the evolution of a law, or an area of law, and aid in the interpretation of older cases that rely on First Restatement sections.
- **Uniform Laws Annotated (ULA)**—The ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, pinpoints state variations, and includes annotations to cases decided in adopting jurisdictions.
- **Corpus Juris Secundum (CJS)**—CJS helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, key numbers, restatements, and more. CJS covers the full breadth and depth of the law, is cited to tens of thousands times by the courts, and is fully integrated with the West Key Number System.
- **Practical Law**—Practical Law provides legal know-how that gives lawyers a better starting point. Attorney-editors create and maintain thousands of up-to-date, practical resources. We go beyond primary law and traditional legal research to give lawyers the resources needed to practice more efficiently.

EXCLUSIVE FEATURES AND SERVICES


- **Concurring and Dissenting Opinion Shading**—Instantly know if your search language is in the cases' main opinion, or rather in the concurrence or dissent.
- **Procedural Posture**—Our attorney editors identify the procedural motions, requests, and objections made in a case, along with the appellate posture of the case, if any.
- **Research Recommendations**—Based upon documents the user has interacted with during their session, Westlaw will recommend additional primary and secondary law as well as Key Numbers.
- **Snapshots**—Westlaw gives snapshots of companies, legal professionals, and popular statutes.
- **Folder Analysis**—Westlaw makes suggestions, identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.
- **Research Report**— Westlaw assembles professional reports, summarizing research in users' folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen.
- **Visual Indicators**—Westlaw helps researchers easily determine when they've already viewed or worked with a document. Icons for Already Viewed, Folders, and Notes help researchers to avoid retracing their steps.

Thomson Reuters provides the intelligence, technology, and human expertise you need to find trusted answers in less time. I would be happy to further discuss Westlaw's capabilities with you. If you have any

questions concerning this document or require additional information, please do not hesitate to contact me.

Sincerely,

Emily Douglas

 <div>THOMSON REUTERS™</div>	<div>Order Form</div> <div>Order ID: Q-01035089</div> <div>Contact your representative emily.douglas@thomsonreuters.com with any questions. Thank you.</div>
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<div>Account Address</div> <div>Account #: 1003296024</div> <div>PROVIDENCE LAW DEPT</div> <div>444 WESTMINSTER ST # 220</div> <div>PROVIDENCE RI 02903-3206 US</div>	<div>Shipping Address</div> <div>Account #: 1003296024</div> <div>PROVIDENCE LAW DEPT</div> <div>444 WESTMINSTER ST # 220</div> <div>PROVIDENCE RI 02903-3206 US</div>	<div>Billing Address</div> <div>Account #: 1003296024</div> <div>PROVIDENCE LAW DEPT</div> <div>444 WESTMINSTER ST # 220</div> <div>PROVIDENCE, RI 02903-3206 US</div>
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This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means “West”, “we” or “our” and Subscriber means “you”, or “I”. Subscription terms, if any, follow the ordering grids below.

ProFlex Products

See Attachment for details

Service Material	Product	Monthly Charges	Minimum Term (Months)	Year Over Year Increase During Minimum Term
40757482	WEST PROFLEX	\$3,769.71	36	3%

ProFlex Bridge			
Service Material	Product	Bridge Monthly Charges	Bridge Term (Months)
40757482	WEST PROFLEX	\$3,518.46	3

Bridge Terms
Bridge Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in the calendar month, if any. The Bridge Monthly charges will continue for the number of complete calendar months listed in the Bridge Term column above. At the end of the Bridge Term, your Monthly Charges and the Minimum Term will be as described in the Product grid above. All other terms and conditions of the Order Form remain unchanged.

Minimum Terms

Online/ Practice Solution/Software/ProFlex Products : Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Subscriber (“you” or “I”) is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

For Window Products: Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rates. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Post Minimum Terms

For Online/Practice Solutions/Software /ProFlex Products: At the end of the Minimum Term your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase every 12 months unless we notify you of a different rate at least 90 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

Automatic Renewal Term for Window Products. At the end of the Minimum Term your Monthly Charges will be billed at up to our then-current rate. Thereafter, we may modify the Monthly Charges if we notify you of a different rate with at least 90 days notice. The Monthly Window will remain unchanged. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Miscellaneous

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Returns and Refunds. You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor and Data Privacy Advisor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, the Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

Banded Product Subscriptions You certify the total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in this Order Form. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater or increases at any time, we reserve the right to increase your charges as applicable

Excluded Charges. If you access services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at the links below. Excluded Charges may change after at least 30 days written or online notice.

<http://static.legalsolutions.thomsonreuters.com/static/agreement/plan-2-pro-govt-agencies.pdf>
<https://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-firm-central-caselogistix.pdf>

Thomson Reuters General Terms and Conditions, apply to all products ordered, except print and is located at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions.pdf>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Thomson Reuters General Terms and Conditions for Federal Subscribers is located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf> In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions-PST.pdf>. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km Software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records


Additional Order Form Terms and Conditions

Government Non Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

Acknowledgement: Order ID: Q-01035089


<div><div></div><div>Signature of Authorized Representative for order</div></div>	<div><div></div><div>Title</div></div>
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 Printed Name _____

Date

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This Order Form will expire and will not be accepted after 4/23/2021.

 <div>THOMSON REUTERS™</div>	<div>Attachment</div> <div>Order ID: Q-01035089</div> <div>Contact your representative emily.douglas@thomsonreuters.com <u>with</u> any questions. Thank you.</div>
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Payment, Shipping, and Contact Information

<div>Payment Method:</div> <div>Payment Method: Bill to Account</div> <div>Account Number: 1003296024</div>	<div>Order Confirmation Contact (#28)</div> <div>Contact Name: Holt, Crystal</div> <div>Email: cholt@providenceri.com</div>
<div>Shipping Information:</div> <div>Shipping Method: Ground Shipping - U.S. Only</div>	<div>eBilling Contact</div> <div>Contact Name Crystal Holt</div> <div>Email cholt@providenceri.com</div>

ProFlex Multiple Location Details			
Account Number	Account Name	Account Address	Action
1003296024	PROVIDENCE LAW DEPT	444 WESTMINSTER ST # 220 PROVIDENCE RI 02903-3206 US	New

ProFlex Product Details			
Quantity	Unit	Service Material #	Description
19	Attorneys	41933492	GVT Practical Law For Government (Westlaw PRO™)
19	Attorneys	42077755	Gvt - Analytical Plus for Government
19	Attorneys	42510228	Gvt - Westlaw Edge™ National Primary
19	Attorneys	41974282	Gvt Drafting Assistant For Government (Westlaw PRO™)
19	Attorneys	41933475	Gvt Litigation For Government (Westlaw PRO™)

Account Contacts			
Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
CRYSTAL	HOLT	cholt@providenceri.gov	EML PSWD CONTACT

Lapsed Products	
Sub Material	Active Subscription to be Lapsed
40757481	West Proflex