

# RESOLUTION OF THE CITY COUNCIL

No. 304



Approved June 25, 2024

RESOLVED, That the Members of the Providence City Council  
hereby Authorize Approval of the following Amended Contract Award by the  
Board of Contract and Supply in accordance with Section 21-26 (b)(4) of the Code  
of Ordinances.


MENTOR Rhode Island  
(Department of PVD Recovery Office)

\$820,000.00

IN CITY COUNCIL.  
JUN 20 2024  
READ AND PASSED

  
RACHEL M. MILLER, PRESIDENT  
  
CLERK

I HEREBY APPROVE.

  
\_\_\_\_\_  
Mayor  
Date: 6/25/24



OFFICE OF THE INTERNAL AUDITOR  
*City of Providence*

May 15, 2024

Ms. Tina Mastroianni  
City Clerk's Office  
City of Providence  
25 Dorrance Street  
Providence, RI 02903

Dear Tina:

I am writing to request that the following requested contract award be submitted to the City Council and the Finance Committee for approval:

- **Department of Information Technology**
  - Requesting approval to pay Veridos America, Inc (formerly known as Valid USA) for Valid software support and licenses for a total amount not to exceed \$25,000.00 In accordance with the Code of Ordinances, Section 21-26 (b) (2).
- **Department of Parks**
  - Request approval to pay Specialized Turf Services for Emergency Field Repairs from Flooding at Merino and Hopkins Parks in the amount of \$34,0434.75 accordance with the Code of Ordinances, Section 21-26 (b) (2).
- **Department of PVD Recovery Office**
  - Approval to amend the award for the City of Providence Mentoring Project with Mentor Rhode Island for total amount of \$820,000.00 in accordance with the Code of Ordinances, Section 21-26 (b) (4).
- **Department of Public Property**
  - Requesting Approval of an encumbrance with PRISM Streetlights for monthly maintenance services and major repairs in the amount of \$100,000.00 in accordance with the Code of Ordinances, Section 21-26 (b) (5).
  - Requesting Approval to piggyback the MHEC Contract #CO7-Furnishing & Accessories with WB Mason Company for Pleasant View Elementary School for FF&E in the amount of \$697,375.08 in accordance with the Code of Ordinances, Section 21-26 (b) (1).

- **Department of Housing & Human Services**
  - Requesting approval to enter into a contract with Rhode Island Public Health Institute to design Behavioral Health Screening Protocols for Community settings in the amount of \$259,765.00 in accordance with the Code of Ordinances, Section 21-26 (b) (2).
- **Department of Public Works**
  - Requesting approval to amend Engineering Design, Consulting and Construction Management for Public Works projects in the amount of \$0.40 in accordance with Code of Ordinances, Section 21-26 (b)
  - Requesting approval to amend sidewalk, Road and Drainage construction in the amount of \$0.40 in accordance with Code of Ordinances, Section 21-26 (b) (2).

Sincerely,



Gina M. Costa  
Internal Auditor

Cc: John Arzoomanian, Department of Public Property  
Alejandro Tirado, Director of Purchasing  
Shomari Husband City Treasurer  
Patricia Coyne-Fague Director of Public Works  
Jim Silveria, Chief Information Officer  
Alex Gonzalez, Director of PVD Recovery Compliance  
Emily Freedman, Director of Housing & Human Services  
Wendy Nilsson, Superintendent of Parks



CITY OF PROVIDENCE  
MAYOR BRETT P. SMILEY

May 6, 2024

The Honorable Brett P. Smiley  
Chairman, Board of Contract and Supply  
City Hall  
25 Dorrance Street  
Providence, RI 02903

**RE: Amend the Award for City of Providence Mentoring Project with MENTOR Rhode Island**

ID Number: 45094

Original Award Date: March 25, 2024

Original ID Number: 43890

Minority Participation: 0 % MBE, 0 % WBE

Account Code(s):

1. 263-0051-22; 52250

Dear Mayor Smiley,


The Department of Policy and Resiliency respectfully requests to amend award for the City of Providence Mentoring Project with MENTOR Rhode Island (MENTOR RI) for a total amount of \$820,000 (eight hundred twenty thousand dollars), for a total cap amount of \$995,000 in Fiscal Year 2024.

The amendment is necessary to reflect the total budget for the program: \$175,000 (one hundred seventy-five thousand dollars) for MENTOR RI to administer the program and provide technical assistance and \$820,000 (eight hundred twenty thousand dollars) for MENTOR RI to administer as pass-through grants to organizations operating mentoring programs in Providence.

This amendment is needed to allocate the full funding amount so that MENTOR RI may administer pass-through grants to community organizations that will deliver mentoring programs for Providence youth. These community organizations will receive technical assistance from MENTOR RI. The full award amount (\$995,000) has already been allocated to the City of Providence Mentoring Program, so there is no additional cost to the city. The Department of Policy and Resiliency did not disclose the full award amount throughout the RFP process in order to receive proposals for the cost to administer the City of Providence Mentoring Project. We shared with prospective bidders that all of the remaining award funds would be allocated to sub-grantees to deliver mentoring programs.

MENTOR Rhode Island  
875 Centerville Road, Building 3, Unit 9,  
Warwick, RI 02886

Respectfully Submitted,

  
Courtney Hawkins, Chief Operating Officer,  
25 Dorrance Street, Providence, RI 02903

\_\_\_\_\_  
Financial Approval:

PVD RECOVERY OFFICE  
JOSEPH A. DOORLEY JR. MUNICIPAL BUILDING  
444 WESTMINSTER ST, 3RD FLOOR  
PROVIDENCE, RI 02903



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Alexandra Gonzalez, Director of PVD Recovery Compliance,  
444 Westminster Street, Providence, RI 02903

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: March 25, 2024

TO: Purchasing Director

SUBJECT: **CITY OF PROVIDENCE MENTORING PROJECT – THE  
RECOVERY OFFICE**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to engage MENTOR Rhode Island: The RI Mentoring Partnership, Inc., 875 Centerville Rd, Building 3, Unit 9, Warwick RI, 02886, low bidder, for City of Providence Mentoring Project, in a total amount not to exceed One Hundred Seventy Five Thousand Dollars (\$175,000.00), all in accordance with the offer of said firm submitted on February 26, 2024.

cc: Pur Dir.  
Contr  
TRO.  
File

*Jina L. Mastroianni*  
City Clerk



CITY OF PROVIDENCE  
MAYOR BRETT P. SMILEY

March 12, 2024

The Honorable Brett P. Smiley  
Chairman, Board of Contract and Supply  
City Hall  
25 Dorrance Street  
Providence, RI 02903

RE: CITY OF PROVIDENCE MENTORING PROJECT  
MinuteTraq ID#: 43890  
Account Code(s): 263-0051-22;52250

Minority Participation: 0% MBE, 0% WBE

Dear Mayor Smiley,

DATE OF BID OPENING: February 26, 2024

RECOMMENDED BIDDER & THEIR ADDRESS:

- MENTOR Rhode Island: The RI Mentoring Partnership Inc., 875 Centerville Road, Building 3, Unit 9, Warwick, RI 02886

TOTAL AMOUNT RECOMMENDED: Total amount not to exceed \$175,000.00

In response to our request for proposal regarding the above entitled, our department received the following bid(s)  
(Listed by low bidder first):

	VEN <del>D</del> OR NAME	BASE (minimum reqs.)	TOTAL (final specifications)
1	MENTOR Rhode Island: The RI Mentoring Partnership Inc.	\$175,000.00	\$175,000.00
2	Big Brothers Big Sisters of Rhode Island, Inc.	\$364,970.00	\$364,970.00
3	N/A	N/A	N/A

- ☒ On the basis of said bids, we recommend the low bidder, as identified on LINE 1, whose bid has met the specifications.
- ☐ On the basis of said bids, we recommend the bidder identified on LINE: \_\_\_\_\_. While not the apparent low bidder, a review of the bids reveal that it is in the best interest of the City to reject the low bidder. See the Explanation box below.
- ☐ On the basis of said bids, we recommend multiple bidders identified on LINES: \_\_\_\_\_. A review of the bids reveal that it is in the best interest of the City to utilize these bidders together. See the Explanation box below.


Explanation:

Additional documentation to support the decision for this award is attached to this letter.

Respectfully submitted,

  
Thomas Kerr-Vanderslice, Deputy Director of Policy

  
Financial Approval:

  
Alexandra Gonzalez, Director of PVD Recovery Compliance

PVD RECOVERY OFFICE  
JOSEPH A. DOORLEY JR. MUNICIPAL BUILDING  
444 WESTMINSTER ST, 3RD FLOOR  
PROVIDENCE, RI 02903



CITY OF PROVIDENCE  
MAYOR BRETT P. SMILEY

A handwritten signature in black ink, appearing to read "Thomas Kerr-Vanderslice", written over a horizontal line.

Department Subject Matter Expert: Thomas Kerr-Vanderslice, Deputy Director of Policy

*By signing, the subject matter expert certifies the following: That the recommended vendor(s) is/are the lowest, qualified bidder(s) with regards to the corresponding specifications. That all bids corresponding to this award were reviewed for completeness and that the recommended bidder's submission is inclusive of all required documents.*

PVD RECOVERY OFFICE  
JOSEPH A. DOORLEY JR. MUNICIPAL BUILDING  
444 WESTMINSTER ST, 3RD FLOOR  
PROVIDENCE, RI 02903

Contractor	Understanding of the		Capacity to Effectively		Quality of Key		Cost Proposal (out of	
	Issues (out of 10)	Work Plan (out of 20)	Administer the Project (out of 20)	Personnel (out of 20)	30)	Total Score		
Scorer 1	8	16	14	15	22	75		
Scorer 2	8	18	15	18	20	79		
Scorer 3	8	15	15	18	25	81		
Scorer 4	8	19	18	15	27	87		
Scorer 5	9	18	16	20	24	87		
Scorer 6	8	19	18	20	26	91		
Scorer 7	10	20	20	13	30	93		
Average Score	8.428571429	17.85714286	16.57142857	17	24.85714286	84.71428571		