



Mayor of Providence

David N. Cicilline

October 8, 2007

The Honorable Members  
The City Council of the  
City of Providence  
City Hall  
Providence, Rhode Island 02903

Dear Honorable Members:

Pursuant to Sections 302(b) and 813 of the Providence Home Rule Charter of 1980, as amended, I am this day appointing Mr. Bruce Miller, of 1801 State Road, Plymouth, Massachusetts 02360, as the Finance Director for the City of Providence, and respectfully submit the same for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Cicilline", with a long horizontal flourish extending to the right.

David N. Cicilline  
Mayor, City of Providence

DNC: slf

**IN CITY COUNCIL**

NOV 15 2007

READ  
WHEREUPON IT IS ORDERED THAT  
THE SAME BE RECEIVED AND APPROVED  
A handwritten signature in black ink, appearing to read "John M. Steen", followed by the word "CLERK".

IN CITY COUNCIL  
OCT 18 2007  
FIRST READING  
REFERRED TO COMMITTEE ON  
FINANCE  
Ann M. Steen CLERK

THE COMMITTEE ON  
Finance  
Recommends  
approval  
Ann M. Steen CLERK  
11-8-07

November 6, 2007

Chairman John J. Igliazzi; Esquire  
Chairman, Committee on Finance  
City Hall  
25 Dorrance Street  
Providence, Rhode Island

Dear Chairman and Members of the Committee on Finance

In conjunction with tonight's meeting, I would like to take this opportunity and introduce myself to you and the members of the City Council's Committee on Finance. I have attached my resume, which provides an overview of my experience.

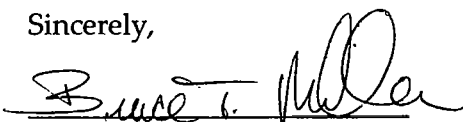
In summary, my career in financial management began in the financial industry sector which included ten years of progressive responsibilities. This experience culminated with management oversight to failed financial institutions with assets of \$8,000,000,000 which equates to annual revenues of \$1,200,000,000. I was very fortunate to have this background since it provided a very unique opportunity to build solid financial, accounting and information technology skill sets. However, it is in the municipal environment where I have been employed for the last fifteen years that I feel the most challenged, rewarded and able to share my experiences that I have accumulated over twenty-five years of multidisciplinary financial management experience.

I have particularly enjoyed achieving many milestones while building strong relationships with both internal and external stakeholders. Using a combination of leadership techniques, I have been able to achieve many significant accomplishments. Some of these accomplishments are outlined on my resume and in summary they include making improvements or introducing new initiatives relative to; GAAP and financial reporting, internal auditing, departmental operations, cash management and investment procedures, treasurer operations, operating and capital budgeting, debt management, strategic planning, IT and GIS master planning, integrated systems conversions, building a wide area fiber and wireless networks covering over 100 square miles, successfully guiding the Town of Plymouth through a budgetary hardship whereby the Town was projected to lose \$10 million in revenues, or approximately 7% of the operating budget, due to a structured payment in lieu of tax schedule and successfully negotiating a new agreement with the Nuclear Power Company.

In addition to the professional accomplishments, I also enjoy contributing time to the community through civic and not-for-profit entities and have listed several of the associations on my resume.

In closing, my family and I are excited to move to, and to become a part of the Providence community. Additionally, I look forward to establishing a very productive working relationship with you, your committee and the City Council at large. I pride myself in establishing strong relationships with the cornerstone of those relationships being building effective lines of communication and providing accurate and timely information that is the basis for effective decision making.

Sincerely,

A handwritten signature in dark ink, appearing to read "Bruce T. Miller", is written over a horizontal line.

Bruce T. Miller

**Bruce T. Miller**  
**1801 State Road, Plymouth MA 02360**  
**508-224-0817 (H)**  
**508-747-1620 x177 (W)**  
**brucetmiller@verizon.net**

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**EDUCATION:** University of Baltimore, BS Accounting  
Clark University, Master in Public Administration (50% complete)

**EXPERIENCE:**

***Director of Municipal Finance and Town Accountant; October 1993 to Present***

In this capacity, I have managed integrated Finance Departments including the offices of; Accounting, Assessing, Budgeting, Capital Planning, Collecting, Treasury, Procurement, Information Technology, Geographic Information Systems and Risk Management, while also being responsible for internal and external financial reporting, audit, compliance, debt management, capital and operating budgeting, long-term strategic planning and a regional transit authority. The above responsibilities apply to all funds, including Wastewater, Water, Solid Waste, Airport and Nursing Home enterprise funds. Additionally, I have oversight responsibility for the Town's self insured Health Trust Funds and I am also a Trustee of the Town's Pension Trust.

***Trustee of Pension / Municipal Retirement System- over \$100,000,000 in managed assets***

**Town of Plymouth; \$155,000,000 budget; Current Employer, July 2004 to Present**

In addition to managing daily department functions, major milestones to date include; implementing a long-term IT master plan consisting of building a wireless and fiber optic wide area network connecting all Town buildings covering 100 square miles, implementing an integrated systems conversion to Munis Financial Software, implementing long-term strategic planning for both capital and operating budgets, revising debt and cash management/investment policies, restructuring the entire back-office operations of the Town's Treasury, Collector and Accounting departments, internal preparation of GASB financial statements, and managing the Town's budget while losing \$10,000,000 of revenue resulting from a structured reduction in PILOT payments.

**Town of Provincetown; \$30,000,000 budget; August 2000 to July 2004**

In addition to managing daily department functions, the primary focus was on improving internal and external financial reporting, enhancing cross departmental operational efficiencies and implementing financial, accounting and debt policies and controls. Milestones included; converting multiple in-house, "home-grown" computer systems to Munis Financial Software, streamlining debt procedures, implementation of GASB statements, and completing 3 external audits within one year as a result of prior non-compliance.

**Town and County of Nantucket; \$100,000,000 budget; October 1993 to October 1999**

Milestones included; improving the Town's audit opinion from a disclaimer, *that being prior to my arrival*, to an unqualified opinion within one audit cycle. Overhauled the Town's financial management systems and procedures; including; restructuring capital and operating budgeting practices, implementing aggressive tax collection procedures yielding over \$6,000,000 in revenue, updating information technology systems that included the adoption of a long-term IT master plan and establishing a GIS department. These and other advances helped improve the Town's credit rating from a Moody' A3 to A1.

**Resolution Trust Corporation;**

Working with the RTC, I provided conservator and receivership management services to financial institutions with assets exceeding \$8 billion and annual revenues exceeding \$1,000,000,000. Working with federal regulators, I provided management oversight to insolvent Savings and Loan institutions including; accounting, information systems, operations, internal audit, corporate protection, bank re-organization and acquirer preparation which included selling bank assets and branch networks via senior management teams.

**Bank Management;**

Ten years of progressive management responsibilities including the positions of; Vice President and Controller, Treasurer, Director of Operations and Staff Accountant. Responsible for the relevant functions of each position including; accounting, financial reporting, internal and external audit, regulatory compliance, information systems, budgeting, general ledger, treasurer operations, wire transfer, cash management and bank operations.

**Professional and Civic Organizations:**

- Government Finance Officer's Association , National and Local Chapters
- Massachusetts Auditors and Accountants Association
- Race Chairman; Provincetown's Schooner Regatta Committee
- Plymouth Rotary
- Treasurer, Coalition for the Homeless
- Board of Directors; Congregational Church
- Board of Directors; Outer Cape Health
- Board of Directors and Vice President/Treasurer Nantucket Community Services

# State of Rhode Island and Providence Plantations

THE CITY OF



PROVIDENCE

*I, Bruce T. Miller, do solemnly swear that  
I will support the Constitution of the United States  
and of the State of Rhode Island and the Providence Home Rule Charter  
and that I will faithfully discharge the duties of the office of  
Finance Director*

A handwritten signature in dark ink, appearing to read "B. T. Miller", written over a horizontal line.

*I, David N. Cicilline, Mayor of Providence, do hereby certify  
that on the 11th day of December, A.D. 2007, I did administer unto*

*Bruce T. Miller  
duly appointed to the office of  
Finance Director  
the above subscribed oath.*

A handwritten signature in dark ink, appearing to read "D. N. Cicilline", written over a horizontal line.

*David N. Cicilline  
Mayor of Providence*

**FILED**

2007 DEC 27 A 10: 28

DEPT. OF CITY CLERK  
PROVIDENCE, R.I.