



Mayor of Providence

Jorge O. Elorza

September 22, 2017

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Section 302(b) of the Providence Home Rule Charter of 1980, Chapter 45-50, Sections 1 through 31 passed in 1987, and Section 16-85 of the Code of Ordinances of the City of Providence, I am this day appointing Elvys Ruiz, of 52 Bismark Street, Providence, Rhode Island, 02904, to the Equal Pay Task Force, for a term to expire on September 1, 2019.

Sincerely,

A handwritten signature in black ink, appearing to be "J. Elorza".

Jorge O. Elorza
Mayor

IN CITY COUNCIL
OCT 19 2017

READ
WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED.

A handwritten signature in black ink, appearing to be "D. Lopez".
CLERK

ELVYS RUIZ

PROFESSIONAL EXPERIENCE:

September 2016 - Present

Chief Program Development

Supplier Diversity Office

Office of Diversity, Equity & Opportunity (ODEO)

RI Department of Administration

Work in conjunction with the Minority Business Enterprise Compliance Office to increase the number of businesses certified, and to ensure that all businesses, including diverse and small businesses, have an opportunity to participate in our state's procurement activities. Host pre-certification workshops to educate individuals/groups on the M/WBE program. Assist program participants in targeting their supplier diversity efforts, as well as to ensure that women and minority-owned businesses are given a fair and equal opportunity to bid on, win and be awarded state contracts. Provide technical assistance and advocacy for M/Women Business Enterprises working within the state procurement process.

February 2011 – August 2016

Highway Safety Coordinator/Minority Outreach

RI Department of Transportation

Lead the effort to recruit non-profit organizations with a strong knowledge and understanding of Rhode Island's minority communities promoting civic, educational, faith-based, health, law enforcement, media or youth inspired activities utilized to develop and provide feasible and sound approaches to enhance outreach and education with regard to minority seatbelt usage. Managed the dispersion of \$1,000,000 in grants awarded to multi-ethnic groups representing Southeast Asians, Latinos, Native-Americans, Africans, Cape Verdeans, as well as other ethnicities to educate the community on occupant protection safety with special concentration on the following eight underserved urban communities: Central Falls, Cranston, East Providence, Newport, Pawtucket, Providence, West Warwick and Woonsocket. To manage these programs I received the proper trainings and certifications from the U.S. Department of Transportation and the National Highway Traffic Safety Administration (NHTSA) in Program Management, Financial Management, Instruction Development and other program areas. Conducted Child Passenger Safety outreach to at-risk populations; worked with community organizations and leaders to train the public on motor vehicle occupant protection; solicited applications from organizations affiliated with minorities consistent with Section 406 Safety Belt Incentive for education and outreach; worked with schools, community organizations, faith based entities, local law enforcement agencies and the RI State Police as partners to promote safety message; educated the minority community about the "Click It or Ticket Campaigns"; attended multi-cultural community events and conducted outreach to multi-ethnic groups in RI. In addition, I lead the effort to train and certified bi-or multilingual Child Passenger Safety technicians from community organizations receiving seatbelt grant funding. Created an Occupant Protection Program for Children which focused on increasing the diversity of the Child Passenger Safety venues (e.g., health departments, insurance agencies, day care centers, fire departments, etc.) Worked in conjunction with Ready to Learn Providence and the Injury Prevention Center at RI Hospital to train hundreds of Spanish-speaking Child Care Providers about seatbelt and Child Passenger Safety.

Project Management Experience at the RI Department of Transportation (RIDOT)

Project Title: Seat Belt Education and Statewide Public Outreach Initiative

Project Staff: Elvys Ruiz

Project Budget/Source: \$100,000 of Section 402OP; and \$150,000 of Section 406

Project Title: State Agencies (RISP) Speed Enforcement

Project Staff: Elvys Ruiz

Project Budget/Source: \$101,000 of Section 402PT

Project Title: State Agencies (URI) Speed Enforcement

Project Staff: Elvys Ruiz

Project Budget/Source: \$2,000 of Section 402PT

Project Title: Paid Media (PT)

Project Staff: Elvys Ruiz

Project Budget/Source: \$150,000 of Section 402PM

Project Title: Creative Media (PT)

Project Staff: Elvys Ruiz

Project Budget/Source: \$150,000 of Section 402PM

Project Title: RI Safe Kids NHTSA CPS Technician Certification Course

Project Staff: Elvys Ruiz, Co-Manager

Project Budget/Source: \$10,000 of 405B

Project Title: Registration Fees for RI Safe Kids NHTSA CPS Technician Certification Course

Project Staff: Elvys Ruiz, Co-Manager

Project Budget/Source: \$5,000 of 405B

Project Title: Overtime for Community-Based Organizations to Conduct CPS Checking Station Activities

Project Staff: Elvys Ruiz, Co-Manager

Project Budget/Source: \$50,000 of 405B

Project Title: Municipalities Speed Enforcement Patrols

Project Staff: Elvys Ruiz

Project Budget/Source: \$254,960 of Section 402PT

January 2009 - 2011

Civil Rights/ Limited English Proficiency (LEP) Coordinator

Assistant Coordinator Community Relations (Hispanic)

Rhode Island Department of Human Services

Responsible for performing liaison activities between minority and other community advocacy groups and organizations, and the Department of Human Services (DHS) relative to the availability of Services provided by the department for their constituencies. Coordinator for the Implementation of Title VI of the Civil Rights Act of 1964: Prohibition against National Origin Discrimination as It Affects Persons with Limited English Proficiency (LEP). As the Civil Rights Officer I reported directly to the director of DHS and had under my responsibility the implementation of the LEP Policy, the language assistant services plan and procedures, and the monitoring of all LEP requirements. I Supervised DHS language interpreters and translators, as well as contracted interpreters. I trained over 500 DHS employees on Civil Rights Laws and Regulations; worked with Regional Managers to make sure all staff adheres to the Civil Rights mandates. Conducted investigations of complaints alleging discrimination; coordinated the translations of all complaint forms in the most critical languages; created a LEP brochure for all employees on the LEP four-factor analysis.

Updated all "Know your Civil Rights" posters, framed and displayed them in all the DHS waiting areas. Posters were translated in six (6) main languages according to the population served and the Census 2010 data on language spoken at home, also made possible that all notices were translated in those and made it visible to all visitors; Disseminated "I Speak Card" in all regional offices; provided guidance to the Child Care Office on the title III to make sure all child care centers, like other public assistance institution comply with the title III of the American with Disabilities Act (ADA). Worked with the Office of Rehabilitation Services to ensure all people with disabilities were treated fairly by DHS staff. Worked with field supervisors to make certain the staff were using the language line to provide over the phone assistant to LEP callers; worked with DHS legal staff to ensure that sub-recipients, contractors and vendors receiving federal and state funding were in compliance with Civil Rights obligations; Worked with the US Department of Health & Human Services/Office for Civil Rights to get technical assistance for staff about Civil Rights and Regulations.

October 2004-2008

Community Outreach / Language Interpreter

Rhode Island Department of Human Services

Provided interpreting and translation services to the Department for a variety of programs and assisted Spanish-speaking Child Care Providers in understanding all aspects of the Child Care Assistance Program, Procedures and Policies. Assisted the Administrator of the Child Care Office, Reeva Murphy presenting about child care in community centers across the state. Acted as a liaison between minorities and other community advocacy groups and organizations and the Department of Human Services.

Jun 1998-2004

Bilingual Consultant/Community Outreach Worker

Rhode Island Department of Human Services

Acted as a liaison between minorities and other community advocacy groups and organizations and the Department of Human Services. Conducted extensive outreach for a variety of programs such as The Giving Tree, Project Undercover, the implementation of the EBT card, represented DHS in community meetings, board of directors and advisory councils. Scheduled and provided presentations about the SNAP program to seniors residents of many elderly/disable housing developments statewide. Created a community database using Paradox for the Strategic and Planning Unit. Managed the Language Interpreting Equipment. Trained staff interpreters on the use of the interpreting equipment and on Simultaneous and Consecutive Interpreting. Wrote articles for the local Hispanic newspaper about Project Undercover. Recorded voice dubbing into Spanish for a number of DHS videos. Recorded radio announcements in WPMZ, Poder 1110 Hispanic Radio Station about Project Undercover, EBT, etc.

September 1995 - June 1997

Community Resource Specialist, R.I. Parent Information Network

Developed and implemented a variety of support services for parents of children with disabilities. Supervised a team of five Resources Parents working on site at the Child Opportunity Zones in Central Falls, Providence, Pawtucket, Newport, and Woonsocket.

September 1995 - August 1996

Substance Abuse Prevention Specialist, Road Counseling

Conducted Community Outreach and Substance Abuse Prevention and Education for residents of two Housing Developments. Visited residents and encouraged families to participate in groups sessions aimed at the prevention of substance abuse in their respective communities.

April 1995 - July 1995

Community Outreach Worker, R.I. Parent and Advocacy System, Inc.

Informed and educated the Latino community on Assistive Technology. Worked with community leaders, and Human Service agencies. Organized presentations and wrote articles for the local Hispanic Newspapers.

EDUCATION:

May 2008 Master of Science, HONOR

Organizational Management and Leadership Concentration

Springfield College, Boston Campus

May 7, 2006 Bachelor in Science, SUMMA CUM LAUDE

Human Services Concentration

Springfield College, Boston Campus

SKILLS:

Languages:

Bilingual-Bicultural (English-Spanish.) Read Portuguese.

Computer Competency:

Microsoft Word, Excel, Power Point, Publisher, Access, Front Page, Internet.

TRAININGS U.S. Department of Transportation:

3/16/2016 – 3/17/2016 Older Driver Program Management | U.S.DOT/NHTSA

1/7/2016 – 1/7/2016 Impaired Driving Program Management | U.S.DOT/NHTSA

1/7/2014 – 11/1/2014 Highway Safety Program Management | *Albany, New York*
National Highway Traffic Safety Administration | U.S. Department of Transportation

10/28/2013 - 11/1/2013 Instructor Development | *Providence, Rhode Island*
National Highway Traffic Safety Administration | U.S. Department of Transportation

3/20/2012 – 3/22/2012 Managing Federal Finances | *Boston, Massachusetts.*
National Highway Traffic Safety Administration | U.S. Department of Transportation

6/28/2011 – 7/1/2011 Program Manager Training | *Orland Park, Illinois.*
National Highway Traffic Safety Administration | U.S. Department of Transportation

STATE TRAININGS:

6/8/2016 Lean 101

CPS CERTIFICATION

March 2011 - 2015 National Child Passenger Safety (CPS) Certification Training Program | Injury Prevention Center, RI Hospital

PROFESSIONAL AFFILIATIONS:

June 2016- Present World Affairs Council of Rhode Island

July 2009 – 2011 Board Member

Chad Brown Health Center

May 2006 – 2009 Board Member

The DaVinci Center

November 2002 – 2004 President

Instituto Duarte of Rhode Island Inc.

August 1998 – Present, Board Member, and Past President 2000-2003

RI National Guard, Multi cultural Advisory Council

Mission: "To advise the Adjutant General on how to make all levels of the Rhode Island National Guard representative of the entire Rhode Island Community."

January 1998 – 2005 Past Member Board of Directors

Rhode Island Coalition for Immigrants and Refugees

A group of community based organizations and individuals members who advocate for economic, social, and political justice for immigrants and refugees in the state of Rhode Island.

October 1997-1999 / 1999- 2001

President (two terms of two years) Board of Directors of Quisqueya In Action, Inc.

A community based organization that promotes the culture and traditions of the Dominican Republic. Supervised a Citizenship Initiative Program; responsible for planning the Dominican Festival of RI.

August 1999 – Past Member Board of Directors

Providence Community Mediation Center, Inc.

December 1997 – 2002 Past Member Board of Directors

Dominican-American National Roundtable.

A national movement aimed to bring together the voices of all Dominican-American residing in the U.S.A.

June 1996 - 1998

Member Board of Directors, Center for Hispanic Policy and Advocacy (CHisPA)

A community based organization that provide advocacy, lead and influence changes for Latinos in the State of Rhode Island.

June 1997 - 1998

Member Board of Directors, Ocean State Center for Independent Living (OSCIL)

Provides peer support and counseling services, advocacy services, skills training, information referral to individuals who have disability in order to enable them to achieve their fullest level of independence.

FELLOWSHIP:

2005-2006

Selected as one of the grantees for the Sixth RI Foundation Fellowship program

Researched on the African Presence in the Dominican Culture; studies conducted both in the Dominican Republic and Providence, Rhode Island.

COLLEGE & COMMUNITY LECTURES

- February 18, 2016* **Performer.** “Forum on Haiti and the Dominican Republic”, RI College/WACRI
- April 5, 2015* **Lecturer.** RI College, School of Social Work.
- November 23, 2015* **Panelist.** The Annual African Community Colloquium. Providence College.
- October 23, 2015* **Panelist.** Forum on Haitians in the Dominican Republic. Community College.
- October 4, 2015* **Lecturer.** Dominicans in the Cuban Independence. Providence Community Library’s Annual Book Fair. Providence Career and Technical Academy.
- February 10, 2015* **Presenter.** African Colloquium on Africans in RI. Providence College, Slavin Center
- February 28, 2015* **Lecturer.** The Afro-Dominican Identity. Rivers of Africa; Providence College.
- November 24, 2014* **Lecturer.** Race Relations in the Dom. Rep. Providence College, RI.
- October 30, 2014* **Lecturer:** on Ethnic Diversity. Roger Williams University, Bristol, RI.
- February 26, 2012* **Keynote Speaker.** Providence City Hall. Quisqueya In Action.
- December 3, 2009* **Panelist.** Panel discussion titled: “Dominicans in Rhode Island” The Latino Policy Institute at Roger Williams University’s First Speaker series event. Bristol, RI.
- April 29, 2009* **Lecturer:** “The Black Imagination in the Dominican Collective Memory.” Bryant University. MRC Lecture Hall 1.
- February 8, 2008* **Presenter:** “The Black Imagination in the Dominican’s Collective Memory.” Elmwood Community Center. Providence, RI.
- March 10, 2007* **Presenter:** “El Tema de la Identidad en el Teatro Latinoamericano.” Providence City Hall. Organized by ECAS in celebration of the International theatre
- October 12-15’ 06* **Presenter:** 1st Dominican Peasant Cultural Exposition. Club JPD.
- August 16, 2006* **Presenter:** “State of the Dominican community in Rhode Island”
- February 22, 2003* **Panelist:** “The Color Continuum: Race Issues Among Latinos” The New England Latino Leadership Conference. Brown University.
- August 24, 2002* **Panelist:** Cultural Enrichment “Similar Cultural Aspects. How do we break through barriers”? CCRI, Providence, RI First Annual Black and Brown Alliance Summit.
- May 12, 2002*
Providence, RI **Presenter:** “Taboo and Magic-Religious Beliefs in the Dominican Republic’s Popular Culture” Algonquin House
- May 11, 12, 2000*
Milford, Mass **Presenter:** “Mobilizing to Advocate for Change” Radisson Hotel Conference: New Citizens in Action. Voices of the Future
- April 11, 2000*
Providence, RI **Presenter:** “Speaking Truth to Power: Prov. Communities in Action” Brown University
- October 11, 1999*
Providence, RI **Presenter.** “Dominican Culture and Identity, 500 years of Resistance” Quisqueya In Action, Inc.

- March 7, 1998
RI Hospital **Presenter.** “Creating an Atmosphere of Belonging for the Children in your Care”
Conference: 2nd Annual Critical Issues in Child Care
- October 9, 1997
Prov. Marriott **Presenter:** “Cultural Diversity in Supported Employment Programs”
Rhode Island Support Employment Conference.
- March 3, 1997
RI Hospital **1st Annual Critical Issues in Child Care: Presenter**
“How different cultures define discipline”

PUBLICATIONS

Author of the books:

- “El Imaginario Negro en la Memoria Colectiva Dominicana”
“Coffee and Dominoes” (Bilingual Plays)
“Latin American Theatre of the Diaspora”

JOURNALISM

- 2014-Present Columnist, Etnias Magazine
2004 – 2007 Staff writer for “Tiempo Social” Magazine. Monthly Columnist.
1984 – 2004 Published articles in magazines and newspapers in RI, NY, Boston and Dominican Republic.

AWARDS/CITATIONS RECEIVED

- November 30, 2012 **Governor of the State of RI Lincoln D. Chafee ‘Citation’ Award**
- November 30, 2012 **RI Senate ‘Citation’ Award**
- June 19, 2010 **Providence City Council ‘Citation’ Award.**
- February 28, 2009 **City of Providence. David N. Cicilline, Mayor ‘Citation’ Award**
- February 28, 2009 **Providence City Council ‘Citation’ Award**
- February 28, 2009 **The Rhode Island House of Representatives ‘Citation’ Award**
- February 28, 2009 **Department of Attorney General ‘Citation’ Award**
- February 28, 2009 **“Independence Day Silver Bowl Award” Quisqueya In Action, Inc.**
- May 11, 2008 **Springfield College, Boston Campus Graduate AWARD.**
- October 25, 2007 **Educational Center for Arts and Science (ECAS) “Creative Excellence Award”**
- May 7, 2006 **Springfield College, Boston Campus Undergraduate AWARD.**
- July 23, 2005 **The Rhode Island House of Representatives ‘Citation’ Award**
- February 27, 2005 **Instituto Duarte of Rhode Island**
- February 17, 2005 **Educational Center for Arts and Science (ECAS)**

July 19, 2003 **The Rhode Island House of Representatives ‘Citation’ Award**

June 21, 2003 **The Rhode Island House of Representatives ‘Citation’ Award**

February 27, 2003 **The Rhode Island House of Representatives ‘Citation’ Award**

February 27, 2003 **City of Providence, Rhode Island “Citizen Citation” Award**

January 22, 2003 **State of Rhode Island “Rhode Island Diversity Ambassador”**

August 23, 2002 **The Rhode Island National Guard/Office of the Adjutant General “Outstanding Service to the RI National Guard as a member of the Multicultural Advisory Council”**

March 23, 2002 **The Rhode Island House of Representatives “Recognition for my Play and Book “Coffee and Dominoes”**

Reference Available Upon Request