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John Igliozi
Council President
Councilman - Ward 7

PROVIDENCE CITY HALL
25 DORRANCE STREET, ROOM 310
PROVIDENCE, RI 02903
WARD7@PROVIDENCERI.GOV
OFFICE: 401-521-7477

HOME ADDRESS:
19 LEGION MEMORIAL DRIVE
PROVIDENCE, RI 02909
RESIDENCE: 401-943-2468



BOARDS & COMMISSIONS

Providence Housing Authority

Board of Park Commissioners

Board of Investment Commissioners

Retirement Board of the Employees' Retirement System

October 28, 2021

Shawn Selleck
City Clerk
City Hall
25 Dorrance Street
Providence, RI 02903

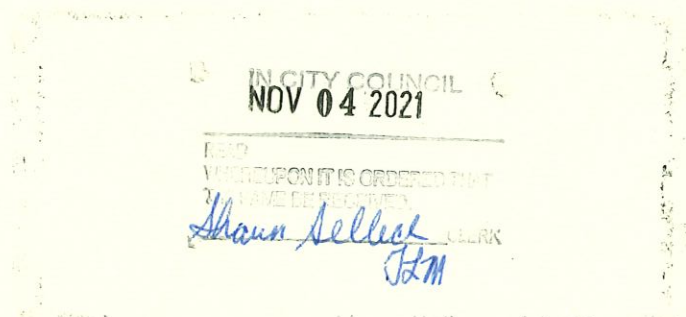
Dear Mr. Selleck,

Please be advised that I am hereby, on this day, appointing Bernadette Tavares to the Juvenile Hearing Board.

Sincerely,

John J. Igliozi

City Council President



Bernadette Tavares

198 Unit Street, Providence, RI 02908 * (401) 451-6046 * berna1434@yahoo.com

EDUCATION

UNIVERSITY OF RHODE ISLAND, Kingston, RI

Bachelor of Arts and Science, Dec. 2006

Major: English and Journalism

PROFESSIONAL EXPERIENCE

FOSTER FORWARD, East Providence, RI

Program Coordinator

Aug 2016 - Present

- Interview, advise, and guide a diverse population of clients to ascertain employability;
- Assist clients with developing knowledge of entering the workforce and successfully identifying and maintaining employment that is in line with their career goals
- Determine client eligibility for services; educate clients of their rights, benefits, responsibilities, and obligations under program participation;
- Assess client's education, work experience, skills, abilities, qualifications, and job interest; assess client readiness for job referral, classroom training, on-the-job training, and/or support services; match clients with available employment, training, or other opportunities/services.
- Identify challenges to employability and job retention and assist clients in resolving and mitigating barriers by identifying the need for other services and benefits; counsel clients regarding recommended solutions and suggested supportive services; negotiating workplace accommodations.
- Work one-on-one with participants to develop goals and objectives in a personalized employment plan. Assist clients in finding and maintaining meaningful employment consistent with their goals.
- Work closely with caregivers of participants, DCYF, and other providers to provide communication about each client's progress in achieving his/her work goals.
- Refer youth to statewide network of youth centers and other employment efforts, specifically sector based strategies, in the community as appropriate.
- Perform business development activities to identify appropriate job matches.
- Assist employer partners with accessing incumbent worker training grants and other opportunities that support local employers with hiring youth participants.
- Act as a liaison with business personnel regarding: support needs of participants placed; participant's work performance; and building natural supports.
- Travel to clients' employers and/or potential employers and other locations in the community
- Meet regularly with client in their home setting or a location that is most convenient for them
- Conduct Works Wonders E2 group instruction that will enable participants to learn job tasks and integrate naturally into the business work routine.
- Assist leadership with build out and scale up of the program, including Grantwriting and development of training curriculum
- Hire, train, and supervise Employment Specialist and relevant program staff.
- Prepare and maintains case files, records, reports, and forms accurately and completely, and keeps them up-to-date at all times.
- Observe and record participant's performance and work behaviors and completes required assessments/follow up reports.
- Assist with the replication, training, and scale of the Works Wonders Program on a national level.

Youth Support Specialist

Nov 2012 – Present

- Work with youth, social workers, identified supports, mentors and service providers to create goals and a plan to ensure that all youth leave state care with positive, permanent adult connections and options for a successful future.
- Work with youth to identify adults from the youth's own background and/or from the community that can become lifelong supports or mentor them during their transition to adulthood
- Oversee the relationship with Mentors and Youth, to ensure that mentors are assisting youth in achieve a specific independent living skill goal such as education, vocation or obtaining housing
- Work with youth to map out their existing network of connections
- Work with interns to mine case records for additional information on potential adult connections
- Work with youth to contact adults to assess their ability to engage
- Collaborate with DCYF workers and caregivers
- Facilitate and Assist with conducting mentor trainings
- Assist with recruitment of potential mentors for the community
- Conduct interviews with potential mentors
- Oversee and supporting the relationships between youth and mentors to ensure the youth's employment, education and permanency goals are met.
- Provide case management and individual direct service to work with youth to identify and work through barriers to success.
- Participate in Juvenile Detention Alternatives Initiative meetings, serving as a community agency representative to support, provide feedback, and collaborate to develop solutions for improvement of services and preventative service for youth in the Juvenile Justice System.

IT Liaison

Sept 2015 - Present

- Provide IT support for staff
- Manage and maintain database to track and request support for staff IT needs
- Maintain communication with contracted agency to ensure quality assurance and all IT needs are addressed in a timely manner
- Participate in meetings to review IT infrastructure and identify areas of needed improvement.

UNIVERSITY OF RHODE ISLAND, Kingston, RI

Tutor, Talent Development

June 2008 – Present (Summer Position)

- Providing support in all aspects of tutoring for a college prep program.
- Developing systems and techniques to help students learn on an individual and collective basis
- Develop strategies that correspond with the curriculum
- Assist students in the preparation for quizzes, reading assignments, and other required work
- Providing counsel for students as needed.

TIDES FAMILY SERVICES, Providence, RI

Community Development and Resource Coordinator

Feb. 2011 – April 2012

- Work with social workers, clients, families, and service providers to create goals and a plan to transition out of the juvenile corrections system, back into the community.
- Work with social workers, clients, families, and services providers to eliminate previous barriers and to ensure that client's transition back into the community is both smooth and successful.
- Work with youth at the Rhode Island Training School to build a therapeutic relationship, to identify barriers, and to develop a plan for a successful transition out of the juvenile system.
- Assess youth using the Global Appraise of Individual Needs (GAIN) Assessment to identify services, behaviors, and treatment history; service needs; and social and home environment.
- Work with youth using Motivational Enhancement Therapy and Cognitive Behavioral Therapy (MET/CBT5), as means of brief intervention for Substance Use and/or Behavior Change.
- Provide referrals for youth and their families to connect to community agencies that are in accordance to their needs and desires.

- Coordinate with service providers and community agencies to provide services to youth and families and to ensure that services are not duplicated.
- Serve as an advocate, as needed, for youth in areas of education, employment, and legal systems.
- Visit clients in their homes, at the RITS, and within the community.
- Assisted with the development of this grant-funded program servicing youth with the juvenile corrections system
- Participated in a monthly supervisory groups of community stakeholders

Behavioral Assistant

Aug. 2009- Aug. 2011

- Work with clinician, client, and family to create goals and a plan to aid clients in creating a suitable household environment
- Conduct regular home visits to provide hands on service, track client and family progress, and provide crisis intervention as needed
- Working with client at home and within the community to develop basic life skills and to improve daily behaviors
- Complete required progress sheets to track client visits and goal achievements

Technical Skills

- Certified Trainer of Making Proud Choices for Youth in Out-of-Home Care
- Microsoft Windows XP, File Maker Pro, Mac Computers, Proficiency in Quark Express, Final Cut Pro
- Certified Administrator of Global Appraise of Individual Needs (GAIN) Assessment
- Certified Local Trainer of Global Appraise of Individual Needs (GAIN) Assessment
- Certified Administrator of Motivational Enhancement Therapy and Cognitive Behavioral Therapy (MET/CBT5)
- Certified Local Trainer of Motivational Enhancement Therapy and Cognitive Behavioral Therapy (MET/CBT5)
- Completed 7 hours of CPI Training (Nonviolence Crisis Intervention)

References For Bernadette Tavares

Professional:

Caitlin Divver
Former Supervisor
Foster Forward
401-438-3900 x 109
Caitlin.Divver@fosterforward.net

Kat Keenan
Former Supervisor
Foster Forward
617-256-8046
kat@keenant.com

Larome Myrick
Executive Director
Juvenile Corrections
401-462-6612
Larome.Myrick@dcyf.ri.gov