



Mayor of Providence

Jorge O. Elorza

October 12, 2021

Honorable Members
Providence City Council
City Hall

Dear Honorable Members:

Pursuant to Sections 302(b) and 605 of the Providence Home Rule Charter of 1980, as amended and Public Law, Chapter 45-50, Sections 1 through 31 passed in 1987, I am this day appointing Huascar Beato, of 11 Elma Street, Providence, RI 02905, as City Sergeant, and respectfully submit the same for approval.

Sincerely,

A blue ink signature of Jorge O. Elorza, consisting of stylized initials and a surname.

Jorge O. Elorza.
Mayor

IN CITY COUNCIL

DEC 02 2021

READ

WHEREUPON IT IS ORDERED THAT
THE SAME BE RECEIVED AND APPROVED

A blue ink signature of the City Clerk, appearing to read "Imad Mastoracci".

CLERK

ACTING

OBJECTIVE

To obtain a professional position in which I can utilize my background, experience, interpersonal, computer, and office skills to my full potential.

EMPLOYMENT HISTORY**New York Life Johnston RI****3/2020 to Present****Financial Advisor****Major responsibilities:**

- ◆ Address client's future financial planning
- ◆ Facilitate insurance products
- ◆ Guide clients in their investments
- ◆ Allocate annuities and 401k retirement income
- ◆ Provide services to business owners in investment management

Stevens Treatment Programs, Swansea RI**1/2010 to 3/2020****Counselor****1/2010 to 2/2017****Major responsibilities:**

- ◆ Maintain daily supervision of clients
- ◆ Advice young teenagers on behavior issues
- ◆ Follow team-oriented rules and protocols
- ◆ Attend weekly meetings
- ◆ Implement schedule job duties

Shift Supervisor**2/2017 to 3/2020****Major responsibilities:**

- ◆ Keep daily logs of events
- ◆ Keep staff as well as clients in a safe environment
- ◆ Staff daily schedules and shifts
- ◆ Coordinate activities throughout the day
- ◆ Set up meetings and staff's evaluations

Aflac Supplemental Health Advisor**3/2012 to 3/2020****Major responsibilities:**

- ◆ Contact potential clients over the phone
- ◆ Facilitate Spanish translation for those in need
- ◆ Perform presentations on health insurance
- ◆ Educate professionals on how to offer benefits
- ◆ Organize, present and follow up health insurance presentations

The College Crusade of RI (Grades 6-8), Providence, RI**Middle School Advisor****8/2002 to 12/2010****Major responsibilities:**

- ◆ Conduct home visits
- ◆ Link Crusaders to existing support systems and in-house programs
- ◆ Work with Crusaders, parents/guardians and school personnel
- ◆ Provide referrals and direct services to Crusaders on matters dealing with academic, college and social success
- ◆ Serve as a school liaison for parents
- ◆ Have general oversight of tutoring program in their school

Key accomplishments:

- ◆ Conducted workshops regarding Community Works related issues "Bullying", "Gangs and Drugs" and "Self-esteem" to Crusaders during after school programs
- ◆ Ability to work in diverse ethnic and social environment
- ◆ Developed excellent professional relationships with school and office staff

- ♦ Ability to provide input, changes and updates on an ongoing basis
- ♦ Identify community's assets and resources, as well as its deficiencies and disadvantages

The College Crusade of RI (Grade 6), Providence, RI
AmeriCorps Member/Crusade Advocate

8/2001 to 6/2002

Major responsibilities:

- ♦ Communicate with school staff and parents on crusader progress and success.
- ♦ Maintain accurate information of all Crusaders enrolled at the school.
- ♦ Advocate for Crusaders to secure needed support services.
- ♦ Participate in RI Service Alliance sponsored activities.
- ♦ Create program activities that build Crusader identity and a sense of community.

Key accomplishments:

- ♦ Ability to work independently and in groups.
- ♦ Effective communication within diverse group population, ethnic and social.
- ♦ Ability to work in a professional environment utilizing good verbal and written communication skills.

Attleboro High School, Attleboro, MA

9/1997 to 6/2000

Instructional Learning Assistant/Network Program:

Major responsibilities:

- ♦ Responsible for preparing subject material and assignments for students.
- ♦ Provide counseling and crisis intervention.
- ♦ Work as team with staff to provide family support, assessment and intake.
- ♦ Prepare appropriate reports as required on students' progress.
- ♦ Ability to work with a culturally and economically diverse population.

Key accomplishments:

- ♦ Provide early identification, intervention, and counseling for substance abuse children, in a school setting.
- ♦ Assisted in a disciplinary school team.
- ♦ Assisted principal and program director with crisis intervention during school hours.

In-Town Providence YMCA, Providence, RI

3/1993 to 9/2000

Facility Manager/Sports Coordinator

Major responsibilities:

- ♦ Responsible for the functioning of all equipment and safety of all member and staff.
- ♦ Oversee the youth/adult sports, physical fitness; develop youth and Teen programs.
- ♦ Manage and supervise volunteers and staff; facilitated family programs and participated in implementation of outreach programs.

Key accomplishments:

- ♦ Helped create the first annual in-house youth and teen basketball leagues.
- ♦ Increased teen and youth enrollment.
- ♦ Increased participation in soccer leagues among YMCA participants.

EDUCATION

Hope High School, Providence, RI

Graduated, Diploma

1986 to 1990

University of Rhode Island, Kingston, RI

Bachelor's degree in Education candidate

1990 to 1994

Community College of Rhode Island, Providence, RI

2003 to 2005

Rhode Island College, Providence, RI

2006 to present

Bachelor's degree in Education candidate

VOLUNTEER POSITIONS

Quisqueya in Action, Providence, RI

- ♦ Volunteered for not for profit organization created to keep Hispanics values intact, especially those from the Dominican Republic.

- ◆ Board of Directors Official

Hispanic Basketball Association, Providence, RI

- ◆ Coached and refereed basketball games for recreational organizations such as John Hope Settlement House and Davey Lopes Recreational Center.
- ◆ Organized sports tournaments and recreational activities for youth and adults in our community as well as for the Hispanic Basketball Association.

Skills

- ◆ Fluent in Spanish/English
- ◆ Excellent computer skills in Windows XP, Office 97, Excel, Access and WordPerfect.
- ◆ Self motivated
- ◆ Energetic

Certifications

- | | |
|--------------------------------------|---------------------------------|
| ◆ Character and Self-Esteem | YMCA certificate |
| ◆ Working with 10-14 year-Olds | YMCA Certificate |
| ◆ Working with 15-18 year-Olds | YMCA Certificate |
| ◆ Principles of Health and Fitness | YMCA Certificate |
| ◆ Youth and Sports Director | YMCA Certificate |
| ◆ First Aid and CPR | RI Children's Crusade |
| ◆ Homework Techniques | RI Children's Crusade/CHILDSPAN |
| ◆ Motivating Children to Succeed | RI Children's Crusade/CHILDSPAN |
| ◆ Strategies on Classroom Management | RI Children's Crusade/CHILDSPAN |
| ◆ Crisis and Counseling Intervention | Attleboro, MA |

Special Trainings

- ◆ Teaching and Learning in Diverse Communities
- ◆ Improving Academic Achievement by Promoting Social and Emotional Learning
- ◆ Promising Practices for English Language Learners and Their Communities
- ◆ Cultural Competency with Prof. Mustafa Ozcan (RIC)

REFERENCES

Available Upon Request