



RESOLUTION OF THE CITY COUNCIL

No. 323

EFFECTIVE September 28, 2020

RESOLVED, That the members of the Providence City Council
hereby Authorize Approval of the following Contract Award by the Board of
Contract and Supply, in accordance with Section 21-26(a) of the Code of
Ordinances.

Arup, USA, Inc.
(Department of Planning and Development)

\$1,599,767.00

IN CITY COUNCIL

SEP 17 2020

READ AND PASSED

PRES.

CLERK

ACTING

Effective without the
Mayor's Signature

Tina L. Mastorianni
Acting City Clerk

Office of the Internal Auditor
City of Providence



August 13, 2020

Mr. Shawn Selleck
City Clerk's Office
City of Providence
25 Dorrance Street
Providence, RI 02903

Dear Shawn:

I am writing to request that the following requested contract awards be submitted to the City Council and the Finance Committee for approval:

- **Department of Planning and Development:**
 - Award to **Arup, USA, Inc** in the amount of **\$1,599,767.00** for "Unified Vision for Downtown Public in accordance with the Code of Ordinance, Section 21-26 (a);
 -
- **Healthy Communities Office:**
 - Approval to pay **DataCorp** for data collection and grant evaluation services in the amount of \$30,000.00 in the amount of **\$30,000.00** in accordance with the Code of Ordinance, Section 21-26 (b).

Sincerely,

A handwritten signature in blue ink that reads "Gina M. Costa".

Gina M. Costa
Internal Auditor

Cc: Bonnie Nickerson, AICP, Director of Planning and Development
Ellen Cynar, Director, Healthy Communities Office
Kevin Mahoney, Acting Director of Public Property
Alejandro Tirado, Associate Director of Purchasing
James J. Lombardi, III, Treasurer/Senior Advisor to City Council

2020 AUG 13 4 03

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Department of Planning and Development
Jorge O. Elorza, Mayor | Bonnie Nickerson AICP, Director

August 6, 2020

Honorable Jorge O. Elorza
Chairman, Board of Contract and Supply
City Hall
Providence, RI 02903

RE: Unified Vision for Downtown Public Spaces

ID #: 28545

Dear Mayor Elorza,

DATE OF BID OPENING:

May 11, 2020

RECOMMENDED BIDDER & THEIR ADDRESS:

Arup USA, Inc.
60 State Street, Boston, MA 02109

TOTAL AMOUNT RECOMMENDED: Total amount not to exceed \$ 1,599,767.00 (One million five hundred ninety-nine thousand seven hundred and sixty-seven dollars)

In response to our request for proposal regarding the above entitled, our Department received the following Bids; (Listed by low bidder first):

	NAME	BASE	TOTAL
1	Weston & Sampson	\$ 556,600.00	\$ 556,600.00
2	Agency	\$ 755,703.00	\$ 755,703.00
3	Interboro	\$ 1,241,014.00	\$ 1,241,014.00
4	WorkAC	\$ 1,285,698.00	\$ 1,285,698.00
5	KMDG	\$ 1,372,370.00	\$ 1,372,370.00
6	AECOM	\$ 1,460,808.70	\$ 1,460,808.70
7	WXY	\$ 1,474,928.50	\$ 1,474,928.50
8	MSP	\$ 1,493,000.00	\$ 1,493,000.00
9	STANTEC	\$ 1,593,700.00	\$ 1,593,700.00
10	Arup	\$ 1,599,767.00	\$ 1,599,767.00

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11	Sasaki	\$ 1,600,000.00	\$ 1,600,000.00
12	John A Simonetti	Did not submit bid amount	Did not submit bid amount

(Additional sheet is ☐ is not ☒ attached)

- ☐ On the basis of said bids, we recommend the low bidder, as identified on LINE 1, which firm's bid has met the specifications.
- ☒ On the basis of said bids, we recommend the bidder identified on LINE 10 . While not the apparent low bidder, a review of the bids reveal that it is in the best interest of the City to reject the low bidder because:
- ☐ On the basis of said bids, we recommend multiple bidders identified on LINES: , a review of the bids reveal that it is in the best interest of the City to utilize these bidders together because:

Explanation: Arup was the highest qualified firm based on the evaluation scoring criteria as explained in the RFP. As described in the RFP, all proposals were first evaluated based on technical criteria including project approach and understanding, relevant qualifications, and references. Only cost proposals from proposers deemed qualified based on those technical criteria were then scored as described in the RFP. *The bid listed on Line 12 did not submit a flash drive, completed bid forms, or cost proposal as requested.

(Additional sheet is ☒ or is **not** ☐ attached)

Respectfully submitted,

Bonnie Nickerson, AICP, Director

Financial Approval:

Minority Participation:
11.34 % MBE , 16.43 %WBE

Account Code:
PPBA 2020A

Jess Pflaumer, AICP, Principal Planner

By signing, the subject matter expert certifies the following: That the recommended vendor(s) is/are the most qualified bidder(s) with regards to the corresponding specifications. That all bids corresponding to this award were reviewed for completeness and that the recommended bidder's submission is inclusive of all required documents.

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Proposals were evaluated using the selection process outlined below and included in the RFP:

Proposal Submittal Requirements, Evaluation Criteria, and Selection Process

All proposals delivered to the City shall be initially reviewed to determine whether they are responsive or nonresponsive to the requisites of this RFP.

All responsive proposals will be evaluated and rated based on the proposal submittal requirements and evaluation criteria on the following pages. Please read information regarding each requirement and the criteria for each carefully.

The City reserves the right to award the full contract to one proposer, split the award among more than one proposer, award a partial contract for specific tasks outlined in this RFP, award no contract, and/or re-release this RFP as it deems in the best interest of the City of Providence.

1. Cover Letter signed by an officer of the contractor, binding the contractor to all of the commitments made in the proposal. Failure to provide a cover letter signed by an officer of the contractor, binding the contractor to all of the commitments made in the proposal may result in disqualification.

(5 possible points)

Non-Responsive (0 pts): Failed to provide cover letter signed by an officer of the contractor, binding the contractor to all of the commitments made in the proposal

Meets Requirements (5 pts): Provided cover letter signed by an officer of the contractor, binding the contractor to all of the commitments made in the proposal

2. Completed Forms as listed on page 3 of this Request for Proposals. Failure to fully complete or sign forms may result in disqualification.

(5 possible points)

Non-Responsive (0 pts): Provided completed forms as required by the RFP

Meets Requirements (5 pts): Failed to provide completed forms as required by the RFP

3. Qualifications and Recent Relevant Experience: Provide resumes and past project information sheets regarding the history and experience of the lead consultant and all subconsultants proposed to be part of the project team. Resumes shall include the name(s), business address, phone number, email addresses, and resumes of individuals proposed to participate in all work efforts identified and needing to be performed to meet the intent of this project. The Project Manager shall be clearly identified along with the roles of other significant project participants. The Prime Consultant and subconsultants shall be collectively scored based on their demonstrated level of experience and competence in the following areas of expertise.

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Please clearly indicate your team’s experience with each of the following Areas of Expertise within the past ten years:

- **Creating master plans and visions for similar projects/project areas**
- **Successful design and implementation of innovative and engaging placemaking and programming efforts within urban environments similar to Kennedy Plaza, the Rink, Waterplace Park Basin, and the Riverwalk**
- **Successful design and implementation of large-scale artistic lighting installations and integrated lighting/water features**
- **Contemporary landscape architecture within historic urban environments**
- **Contemporary architecture within urban environments**
- **Structural analyses as relevant to the Riverwalk, tunnel entrance, Memorial Boulevard, and site/landscape design elements of the Project**
- **Successful design and implementation of green infrastructure and resilience projects within urban environments**
- **Successful design and implementation of similar utility plans related to power, lighting, security, and sound installations**
- **Successful design and implementation of off-road shared use paths and on-road, pedestrian safety enhancements, and physically protected two-way bicycle lane projects within urban environments and associated traffic analyses**
- **Successful design and implementation of ADA improvements within urban environments**
- **Successful design and implementation of projects with that involve crime prevention through environmental design (CPED)**

(30 possible points)

Non-Responsive (0 pts): Resumes and/or past project information sheets are either not included or do not provide any evidence to demonstrate past success in the stated areas of expertise outlined above.

Poor (6 points): Resumes and past project information sheets provide little evidence to demonstrate past success in the stated areas of expertise outlined above.

Below Average (12 pts): Resumes and past project information sheets reflect experience and background in some, but not all, of the stated areas of expertise outlined above.

Average (18 points): Resumes and past project information sheets reflect experience and background in all of the stated areas of expertise outlined above.

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Above Average (24 pts): Resumes and past project information sheets very clearly reflect strong experience and background bringing successful projects to fruition in all of the stated areas of expertise outlined above.

Excellent (30 points): Resumes and past project information sheets very clearly reflect extremely strong experience and background in all of the stated areas of expertise outlined above in a way that exceeds other proposals and is very beneficial to the City of Providence and to the success of this project.

4. Project Approach and Understanding: Include a Scope of Work that outlines the specific tasks and deliverables required for the project as well as a Project Approach and Understanding Narrative that describes how you and your team understand the Project, unique elements of your understanding and approach, and how you will meet the requirements, purpose, objectives, and specific needs of this project and the City of Providence.

(30 possible points)

Non-Responsive (0 pts): A narrative describing the consultant's understanding of the Project and how they will meet the requirements, purpose, objectives, and specific needs of this project and the City of Providence was not included in the Proposal; and/or a Scope of Work that outlines the specific tasks and deliverables required for the project was not included in the proposal.

Poor (6 points): Narrative provides poor understanding of the Project and lacks detailed enough evidence to demonstrate that they will be able to meet the requirements, purpose, objectives, and specific needs of this project and the City of Providence and/or scope of Work does not include the specific tasks and deliverables required for the project.

Below Average (12 pts): Narrative reflects some understanding, but serious concerns remain regarding consultant's understanding of and approach to the requirements, purpose, objectives, and specific needs of this project and the City of Providence.

Average (18 points): Scope of Work includes the specific tasks and deliverables required for the project. Narrative reflects a basic understanding of the requirements, purpose, objectives, and specific needs of this project and the City of Providence. No major concerns regarding consultant's understanding of and approach to the requirements, purpose, objectives, and specific needs of this project and the City of Providence. If there are concerns, they are only minor.

Above Average (24 pts): Scope of Work includes the specific tasks and deliverables required for the project. Narrative very clearly reflects strong understanding of the requirements, purpose, objectives, and specific needs of this project and the City of Providence. No concerns regarding consultant's understanding of and approach to requirements, purpose, objectives, and specific needs of this project and the City of Providence.

Excellent (30 points): Scope of Work includes the specific tasks and deliverables required for the project. Narrative very clearly reflects extremely strong understanding of the requirements, purpose, objectives, and specific needs of this project and the City of Providence in an innovative way that exceeds other proposals and is beneficial to the City of Providence. No

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concerns regarding consultant's understanding of and approach to the requirements, purpose, objectives, and specific needs of this project and the City of Providence. Scope of Work includes the specific tasks and deliverables required for the project.

5. References:

- a. Provide three relevant references for the lead Consultant as well as three relevant references for each subconsultant proposed to be a part of the project team. These may overlap with references for specific projects. Each reference should have the person's full name, email address, and phone number listed.**
- b. Provide at least one reference for each project listed as part of each firm's qualifications. The reference must have been directly involved in the project on behalf of the hiring agency and have direct experience supervising the work of the consultant. Each reference should have the person's full name, email address, and phone number listed.**

(10 possible points)

Non-Responsive (0 pts)

- Three relevant references were not provided for lead Consultant; and/or
- Three relevant references were not provided for each subconsultant proposed to be a part of project team; and/or
- No references were provided for each project listed as part of each firm's qualifications.

Poor (2 points)

- Three relevant references were provided for lead Consultant, however two or more did not recommend working with lead Consultant or expressed serious concerns regarding quality of consultant's work; and/or
- Three relevant references were provided for each subconsultant; however, two or more references did not recommend working with a subconsultant or expressed serious concerns regarding quality of a subconsultant's work; and/or
- References were provided for each project, but one or more were not directly involved in the project on behalf of hiring agency and/or references did not have direct experience supervising work of consultant.

Below Average (4 pts)

- Three relevant references were provided for lead Consultant; however, one reference did not recommend working with lead Consultant or expressed serious concerns regarding quality of consultant's work; and/or
- Three relevant references were provided for each subconsultant, however one reference did not recommend working with a subconsultant or expressed serious concerns regarding quality of a subconsultant's work; and/or
- References were provided for each project, but one or more did not recommend working with consultant or expressed serious concerns regarding quality of consultant's work.

Average (6 points)

- Three relevant references were provided for lead Consultant and each subconsultant. No serious concerns regarding quality of consultant's or subconsultants' work.

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- References were provided for each project listed. No serious concerns were expressed by references regarding quality of work.

Above Average (8 pts)

- Three relevant references were provided for lead Consultant and each subconsultant. No serious concerns regarding quality of the consultant's or subconsultants' work and majority of references enthusiastically recommended working with consultants and subconsultants.
- References were provided for each project listed. No serious concerns were expressed regarding quality of consultant's or subconsultants' work and majority of references enthusiastically recommended working with consultants and subconsultants.

Excellent (10 points)

- Three relevant references were provided for lead Consultant and each subconsultant. No concerns expressed regarding quality of consultant's or subconsultants' work and all references enthusiastically recommended working with consultants and subconsultants.
- References were provided for each project listed. No concerns were expressed regarding quality of consultant's or subconsultants' work and all references enthusiastically recommended working with consultants and subconsultants.

6. Proposed Project Schedule broken down by task and subtask on a monthly basis.

(10 possible points)

Non-Responsive (0 pts): Project schedule is either not provided or does not fit within the schedule required for completion of the project.

Poor (2 points): Project schedule is provided but is not broken down by task and subtask on a monthly basis, however the schedule meets the required completion date for the project.

Good (10 points): Project schedule is provided and is broken down by task and subtask on a monthly basis. The schedule meets the required completion date for the project.

7. Cost Proposal: Provide a Cost Proposal that includes a Proposed Project Budget and Labor Breakdown and divides down the budget into tasks, subtasks, man-hours, and hourly rates for individual team members proposed to participate in all work efforts identified and necessary to meet the intent of the project.

Once all proposals have been scored on the technical evaluation criteria listed above, only proposals receiving scores of 74 or greater out of 90 possible points shall be scored on the cost proposal, which shall have a maximum score of 20 points to be added to the total score of the proposals.

Cost Proposals will be scored and ranked as follows: the Respondent submitting the lowest Cost Proposal will be awarded the maximum number of points, which shall be the number of points the City chooses as part of the overall weighting of criteria; the

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next-lowest Cost Proposal will be awarded points based on the product of: (a) the ratio of the lowest Cost Proposal divided by the next-lowest Cost Proposal; and (b) the amount of points awarded for the lowest Cost Proposal, with such product rounded up to the nearest one hundredth (0.01) of a point; the process will continue for each of the remaining Cost Proposals, with points being awarded based on the product of: (a) the ratio of the lowest Cost Proposal divided by the respective Respondent's Cost Proposal; and the points awarded for the lowest Cost Proposal with such product rounded up to the nearest one hundredth (0.01) of a point.

(20 total possible points)

Lowest Cost Proposal: 20 points

Next Lowest Cost Proposal: (Lowest Cost Proposal/Next Lowest Cost Proposal)

x 20 pts 3rd Lowest Cost Proposal: (Lowest Cost Proposal/Third Lowest Cost

Proposal) x 20 pts 4th Lowest Cost Proposal: (Lowest Cost Proposal/Fourth

Lowest Cost Proposal) x 20 pts Etc...

Non-Responsive: 0 points (No Cost Proposal provide



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Interviews: The City *may* reach out for clarification, up to and including interviews, from all teams who **received scores of 74 or greater out of 90 possible points (on the technical evaluation criteria listed as 1-6 in this RFP)**, which shall (if interviews are conducted) have a maximum score of 20 points to be added to the total score of the proposals. If the City chooses to conduct interviews, all teams with technical evaluation scores of 74 or greater will be invited for separate interviews with the City. Alternatively, the City may choose to move forward with award without conducting interviews, in which case no teams will be awarded interview points.

Non-Responsive (0 pts): Proposer declined opportunity for interview.

Poor (4 pts): Proposer was not well prepared for interview and/or interview team raised major concerns about proposer's understanding, approach, and/or experience.

Average (12 pts): Proposer was prepared for interview and no major concerns were raised by the interview team regarding proposer's understanding, approach, and/or experience.

Excellent (20 pts): Proposer was extremely well prepared for interview and no concerns were raised by the interview team regarding proposer's understanding, approach, and/or experience.

		Lead Consultant: WORKac (Work Architecture Company DPC)	Lead Consultant: Weston and Sampson	Lead Consultant: Interboro	Lead Consultant: AECOM
Technical Evaluation Criteria	Cover Letter (5 pts)	SWA Group, Sherwood Design Engineers, Tillotson Design Associates, LERA, Costrak	Utile, HLB Lighting Design, Agora Partners, DownCity Design, Bryant Associates, Public Archaeology Laboratory	Project for Public Spaces, Tillotson Design Associates, BETA Engineering, &Access, DownCity Design, Aerotek	DiChiera Consulting, City Point Partners, Bryant Associates, Cogent, Lumen Studio, KITE Architects, Architectural Engineers, Inc.
	Completed Forms (5 pts)				
	Qualifications and Relevant Experience (30 pts)				
	Project Approach and Understanding (30 pts)				
	References (10 pts)				
	Proposed Project Schedule (10 pts)				
	Technical Evaluation Score (subtotal of above; must be at least 74 to move on to cost proposal scoring)				
Cost					
Cost Proposal Score					
Interview Score (20 pts max)					
Total Score (Technical Evaluation Score + Cost Proposal Score + Interview Score)					

		Lead Consultant: MSP (Martha Schwartz Partners)	Lead Consultant: WXY architecture + urban design	Lead Consultant: Arup USA, Inc.	Lead Consultant: Sasaki
Technical Evaluation Criteria	Cover Letter (5 pts)	5	5	5	5
	Completed Forms (5 pts)	5	0	5	5
	Qualifications and Relevant Experience (30 pts)	24	24	30	18
	Project Approach and Understanding (30 pts)	12	30	30	24
	References (10 pts)	8	8	8	8
	Proposed Project Schedule (10 pts)	10	10	10	10
	Technical Evaluation Score (subtotal of above; must be at least 74 to move on to cost proposal scoring)	64	77	88	70
Cost			\$1,474,929	\$1,599,767	
Cost Proposal Score			20	18.4	
Interview Score (20 pts max)			12	20	
Total Score (Technical Evaluation Score + Cost Proposal Score + Interview Score)			109	126.4	

		Lead Consultant: John A. Simonetti Archetecture	Lead Consultant: Agency Landscape + Planning	Lead Consultant: KWDG (Klopfer Martin Design Group)	Lead Consultant: Stantec Consulting Services Inc.
Technical Evaluation Criteria	Cover Letter (5 pts)	Disqualified: Did not submit USB drive with PDF of proposal as instructed per official RFP Addendum	Bryant Associates Inc, Fitzgerald & Halliday Inc, Fluidity Design Consultants, High Output Inc, Howeler & Yoon Architecture LLP, McClanaghan Associates Inc, Public Archaeology Laboratory Inc, Rika Smith McNally & Associates, VJ Associates, Zaragunda Inc	Bryant Associates, RSE Associates Inc, Touloukian Touloukian Inc, McMahon Associates, Horsley Witten Group, TellArt, Gamble Associates, GZA GeoEnvironmental Inc, WSP, PAL Inc, Rika Smith McNally Associates	3six0 Architecture, HLB Lighting, Odeh Engineers, Bryant Associates Inc, KMA Access, City Point Partners LLC, Applied Bio-Systems Inc, Crystal Fountains, Conserve ART
	Completed Forms (5 pts)		5	5	5
	Qualifications and Relevant Experience (30 pts)		5	0	0
	Project Approach and Understanding (30 pts)		12	24	30
	References (10 pts)		18	24	30
	Proposed Project Schedule (10 pts)		8	8	8
	Technical Evaluation Score (subtotal of above; must be at least 74 to move on to cost proposal scoring)		10	10	10
	Cost		58	71	83
	Cost Proposal Score				\$1,592,700
	Interview Score (20 pts max)				18.5
Total Score (Technical Evaluation Score + Cost Proposal Score + Interview Score)					113.5